

MEMORANDUM

TO: Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees

FROM: Jeffrey C. Agee-^{JCA}Aguayo, Transportation Planner III

DATE: February 16, 2012

RE: Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

Thursday, February 23, 2012, at 1:30 p.m.
Sheboygan County Administration Building (Room 119)
508 New York Avenue, Sheboygan

Please find enclosed the following items:

- (1) Meeting Agenda;
- (2) Minutes of the joint Technical Advisory Committee/Policy Advisory Committee meeting of January 26, 2012;
- (3) An e-mail from Wayne Warnecke indicating that he will no longer be able to serve on the MPO Policy Advisory Committee (Mr. Warnecke chaired the committee); and
- (4) A copy of the draft *2012 Public Participation Plan Update* for the Sheboygan MPO.

Agenda items to be addressed at the February 23 meeting will include: an MPO Policy Advisory Committee update (this may include an election to fill an officer vacancy); distribution and review of the *Annual Listing of Obligated Projects for Calendar Year 2011*; review of the draft *2012 Public Participation Plan Update* for the Sheboygan MPO; an update on other tasks pertinent to completion of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* that are scheduled for early 2012; an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.

I look forward to seeing you or your representative in attendance at this upcoming meeting.

Enclosures

cc.: Area News Media and Interested Citizens

AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION
METROPOLITAN PLANNING ORGANIZATION (MPO)
SHEBOYGAN METROPOLITAN PLANNING AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING**

Thursday, February 23, 2012

1:30 p.m. – 2:45 p.m.

**Sheboygan County Administration Building (Room 119)
508 New York Avenue, Sheboygan**

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| 1:30 p.m. | 1. Call to Order and Introductions |
| | 2. Review and Approval of Agenda as Authorized by Law |
| | 3. Review and Approval of the January 26, 2012, joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes |
| 1:35 p.m. | 4. Public Input – 10 Minutes |
| 1:45 p.m. | 5. MPO Policy Advisory Committee Update (<i>Note: This may include an election to fill an officer vacancy</i>) |
| 1:50 p.m. | 6. Distribution and Review of the <i>Annual Listing of Obligated Projects for Calendar Year 2011</i> |
| 1:55 p.m. | 7. Review of the Draft <i>2012 Public Participation Plan Update</i> for the Sheboygan MPO |
| 2:20 p.m. | 8. Update on Other Tasks Pertinent to Completion of the <i>Year 2045 Sheboygan Area Transportation Plan (SATP)</i> that are Scheduled for Early 2012 |
| 2:25 p.m. | 9. Update on Transit Planning Activities (Including the <i>Sheboygan Transit Development Program</i>) |
| 2:30 p.m. | 10. Update on WisDOT Northeast Region and Other MPO Planning Activities |
| 2:40 p.m. | 11. Next Meeting Date |
| 2:45 p.m. | 12. Adjournment |

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

Jeffrey C. Agee-Aguayo
Transportation Planner III
(920) 448-2820