

MEMORANDUM

TO: Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees

FROM: Jeffrey C. Agee-Aguayo, Transportation Planner III

DATE: December 1, 2011

RE: Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

Thursday, December 8, 2011, at 1:30 p.m.
Sheboygan County Administration Building (Room 119)
508 New York Avenue, Sheboygan

Please find enclosed the following items:

- (1) Meeting Agenda;
- (2) Minutes of the joint Technical Advisory Committee/Policy Advisory Committee meeting of November 10, 2011;
- (3) Proposed administrative modifications to Table 6 (Street and Highway Improvement Projects) of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 – 2014*; and
- (4) Revised draft schedule for the major update to the *Sheboygan Area Transportation Plan (SATP)* due in April 2015.

Agenda items to be addressed at the December 1 meeting will include: review and recommendation of approval of proposed administrative modifications to Table 6 (Street and Highway Improvement Projects) of the *2011 – 2014 TIP*; continued review of the schedule for the major update to the *SATP* due in April 2015; an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.

I look forward to seeing you or your representative in attendance at this upcoming meeting.

Enclosures

cc.: Area News Media and Interested Citizens

AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION
METROPOLITAN PLANNING ORGANIZATION (MPO)
SHEBOYGAN METROPOLITAN PLANNING AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING**

Thursday, December 8, 2011

1:30 p.m. – 2:30 p.m.

**Sheboygan County Administration Building (Room 119)
508 New York Avenue, Sheboygan**

- 1:30 p.m. 1. Call to Order and Introductions
2. Review and Approval of Agenda as Authorized by Law
3. Review and Approval of the November 10, 2011, joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes
- 1:35 p.m. 4. Public Input – 10 Minutes
- 1:45 p.m. 5. Review and Recommendation of Approval of Proposed Administrative Modifications to Table 6 (Street and Highway Improvement Projects) of the *2011 – 2014 TIP*
- 1:55 p.m. 6. Continued Review of the Schedule for the Major Update to the *SATP* due in April 2015
- 2:05 p.m. 7. Update on Transit Planning Activities (Including the *Sheboygan Transit Development Program*)
- 2:15 p.m. 8. Update on WisDOT Northeast Region and Other MPO Planning Activities
- 2:25 p.m. 9. Next Meeting Date
- 2:30 p.m. 10. Adjournment

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

Jeffrey C. Agee-Aguayo
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