

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
SEPTEMBER 2011  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
441 SOUTH JACKSON STREET  
GREEN BAY, WI 54301  
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**MULTI-COUNTY/REGIONAL**

- On September 7<sup>th</sup>, the Commission hosted the WCMP grant workshop.
- The Commission held its quarterly Full Commission meeting on September 9<sup>th</sup>.
- Commission staff attended the Climate Change Workshop held at UW-Green Bay on September 13<sup>th</sup>.
- The Natural Resources Planner attended a climate change planning workshop in Ann Arbor, Michigan, on September 12<sup>th</sup> -14<sup>th</sup>.
- On September 20<sup>th</sup>, the Executive Director participated in a teleconference to begin preparations for the 10<sup>th</sup> Annual Global Trade Conference.
- The Executive Director participated in the Sustainable Forestry Steering Committee teleconference on September 20<sup>th</sup> to begin planning for the 2012 conference in Florence.
- The Executive Director attended the quarterly AWRPC meeting on September 21<sup>st</sup> in Madison.
- On September 26<sup>th</sup>, the Executive Director met with Dennis Foldenauer of EDA, to discuss potential projects for the upcoming funding cycle.
- Commission staff facilitated a "kick-off" meeting on September 26<sup>th</sup> with those cities and counties interested in applying for the 2012 Brownfields Coalition Site Assessment Grant. The Commission will be working with Symbiont to submit an application on behalf of the counties of Kewaunee, Manitowoc, and Sheboygan and the cities of Sheboygan and Two Rivers.
- On September 28<sup>th</sup>, the Economic Development Administration (EDA) conducted its required Peer Review of the Commission.
- The Natural Resources Planner attended the Lake Michigan State of the Lake Conference in Michigan City, Indiana, on September 26<sup>th</sup> – 28<sup>th</sup>.
- The Natural Resources Planner gave a presentation on the Lake Michigan Water Trail at the State of Lake Michigan Conference in Michigan City, Indiana, on September 28<sup>th</sup>; and to the Wisconsin Coastal Management Council in Two Rivers on September 29<sup>th</sup>.
- The Natural Resources Planner attended the Wisconsin Coastal Management Council meeting in Two Rivers on September 29<sup>th</sup>.
- During September, the Natural Resources Planner continued work on the GLRI beach project.

- During September, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During September, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

### **BROWN COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

### **DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

### **FLORENCE COUNTY**

- During September, the Natural Resources Planner continued work on updating the *Florence County Hazard Mitigation Plan*.

### **KEWAUNEE COUNTY**

- The Community Planner met with the Kewaunee Plan Commission on September 21<sup>st</sup> to review the *City of Kewaunee Zoning Ordinance* text.
- The Community Planner met with the City of Kewaunee Public Property Committee during the month of September to update the *City of Kewaunee Outdoor Recreation Plan*.
- During September, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Casco, Pierce, and Red River
- During September, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches.
- Commission staff assisted the Town of Ahnapee and the City of Algoma with their pavement management programs in September. This included traveling to the town and city to assist local officials with rating their roads, and updating the pavement ratings in WisDOT's WISLR database.

### **MANITOWOC COUNTY**

- Commission staff met informally with City of Two Rivers officials on September 7<sup>th</sup> and 16<sup>th</sup> to discuss bicycle and pedestrian transportation planning issues in the city.
- During September, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches.
- During September, the Commission continued updating the County Zoning Ordinance text and mapping.

### **MARINETTE COUNTY**

- In September, Commission staff continued to work with Jewell & Associates and WisDOT staff on the U.S. Highway 141 Corridor Study from State Highway 64 to Smith Creek Road in Marinette County. Commission staff participated in three teleconferences as well as a meeting in the Town of Beaver on September 12<sup>th</sup> and a meeting in the Village of Crivitz on September 22<sup>nd</sup>.

- Staff attended the quarterly meeting of the City of Marinette Shared-Ride Taxi Advisory Committee on September 14<sup>th</sup>.
- During September, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches.
- The Community Planner continued to draft the Town of Stephenson zoning ordinance text during the month of September.

### **OCONTO COUNTY**

- Commission staff assisted the Town of Riverview with its pavement management program in September. This included traveling to the town to assist town officials with rating their roads on September 19<sup>th</sup> and 27<sup>th</sup>, and updating the pavement ratings in WisDOT's WISLR database. This activity will continue into October.

### **SHEBOYGAN COUNTY**

- During September, Commission staff continued working to update the *Sheboygan Urbanized Area Sewer Service Plan*. The Technical Advisory Committee for the plan met on September 16<sup>th</sup>; the main focus of this meeting was to review the draft plan.
- During September, Commission staff continued working to update the *City of Sheboygan Multi-Hazard Mitigation Plan*. The draft plan has been forwarded to Wisconsin Emergency Management for review.
- Commission staff provided technical assistance to the Sheboygan Parking and Transit Utility. This assistance involved mapping of Shoreline Metro's proposed transit routes for 2012; these routes, along with the proposed Shoreline Metro budget and level of service for 2012, will be presented at public hearings on October 6<sup>th</sup>.
- Commission staff continued to learn about the characteristics of the Cube travel demand forecast model software and its interactions and limitations with the Commission's GIS software during the month of September.
- Commission staff compiled population, housing unit and household data and projections for Sheboygan County and its minor civil divisions in September; this information (along with employment and school enrollment data) will be used to update the travel demand forecast model.
- Commission staff explored software that could potentially be used in visualizing growth scenarios and transportation projects in the long-range transportation planning process in September.
- Commission staff submitted one administrative modification to the *2011 – 2014 TIP* to pertinent state and federal agencies in September. This administrative modification revised Table 5 (Bicycle and Pedestrian Transportation Projects) of the *2011 – 2014 TIP* to include approximately \$20,000 in construction for the project involving bicycle lanes and sidewalks on Eisner Avenue in 2011.
- Commission staff developed the draft *2012 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*; the draft work program was submitted to WisDOT and FHWA in early September. Commission staff met with WisDOT and FHWA staff to review the draft work program (via teleconference) on September 29<sup>th</sup>.

- Commission staff mailed the agenda packets for the October 6<sup>th</sup> joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on September 29<sup>th</sup>.
- During September, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.