

MONTHLY WORK PROGRAM ACTIVITY REPORT
JULY 2011
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
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MULTI-COUNTY/REGIONAL

- On July 13th, Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the East Central Wisconsin Regional Planning Commission (ECWRPC) office in Menasha. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- Commission staff participated in PASER pavement rating training webinars on July 13th and July 27th; a third and final training session is scheduled for August 10th.
- On July 21st, the Natural Resources Planner participated in a WDNR meeting of the Lower Green Bay Area of Concern TAC.
- The Executive Director participated in the quarterly International Advisory Committee meeting on July 22nd at the Business Assistance Center in Green Bay.
- On July 22nd, the Executive Director and the Natural Resources Planner met with a consulting agency to discuss a partnership to pursue a brownfield assessment project.
- On July 26th, the Natural Resources Planner participated in a joint meeting of the Lake Michigan Forum and the Lake Michigan Watershed Academy via conference call.
- The Executive Director participated in the quarterly teleconference with EDA staff on July 27th regarding new department initiatives and project priorities.
- On July 28th, the Natural Resources Planner participated in a meeting of the NEW Wilderness Alliance steering committee.
- The Executive Director attended a joint meeting between staff from the Wisconsin Regional Planning Commissions and Wisconsin Economic Development Corporation on July 28th in Madison to discuss opportunities for collaboration.
- The Commission held an Executive Committee meeting on July 29th at the Village Hall in Lena.
- During July, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During July, the Natural Resources Planner continued work on the GLRI beach survey project. An engineering firm was selected and a contract was drafted.

- During July, Commission staff concluded work on a Wisconsin Coastal Management Program project to develop a public access study for Kewaunee, Manitowoc, and Sheboygan counties.
- During July, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- On July 21st, the Natural Resources Planner attended a groundwater workshop in Glenmore.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- On July 29th, Florence County Emergency Management was informed of an award from FEMA to update their hazard mitigation plan. The grant application for this project was written by the Commission.
- During July, Commission staff provided demographic and mapping assistance as part of the county's efforts to update the *Florence County Land and Water Resource Management Plan*.

KEWAUNEE COUNTY

- Commission staff continued to update the *City of Kewaunee Zoning Ordinance* text and map during the month of July.
- The Community Planner continued to update the *City of Kewaunee Outdoor Recreation Plan* during the month of July.
- The Community Planner continued to update the *Kewaunee County Shoreland Zoning Ordinance* during the month of July.
- During June, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Casco, Pierce, Red River, and Franklin.
- During July, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches.

MANITOWOC COUNTY

- During July, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches.
- During July, the Commission continued updating the County Zoning Ordinance text and mapping.

MARINETTE COUNTY

- During July, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches.
- During July, the Community Planner continued the development of the *Town of Stephenson Zoning Ordinance* text.

OCONTO COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

SHEBOYGAN COUNTY

- Commission staff provided technical assistance to the Sheboygan Parking and Transit Utility in July. In early July, this assistance involved preparation of a quarterly report regarding Shoreline Metro's CDBG funding for the period from April 1, 2011, to June 30, 2011. During most of July, Commission staff assisted Shoreline Metro staff in preparing supplemental materials for the transit operation's Title VI program, including preparation of a *Limited English Proficiency (LEP) Four Factor Analysis and Language Assistance Plan*.
- Commission staff met with a vendor of employment data on July 19th; such data may be useful as the travel demand forecast model is updated to reflect 2010 base year conditions.
- Commission staff continued to learn about the characteristics of the Cube travel demand forecast model software and its interactions and limitations with the Commission's GIS software in July.
- Commission staff participated in a meeting of the WisDOT Northeast Region Travel Demand Forecast Model Users' Group on July 19th.
- Commission staff participated in a meeting (via teleconference) with WisDOT, WDNR, SEWRPC and FHWA staff to discuss the next Congestion Mitigation and Air Quality (CMAQ) funding cycle on July 22nd.
- Commission staff prepared two administrative modifications to the *2011 - 2014 TIP*. One of the administrative modifications (an "illustrative" project) could provide federal funding for intercity bus service operated by Jefferson Bus Lines along Interstate Highway 43, including the Sheboygan metropolitan planning area. The other administrative modification moved one of four paratransit vehicles programmed by Shoreline Metro from 2012 to the 2011 program year. The Commission approved both administrative modifications at a meeting of its Executive Committee on July 29th.
- During July, Commission staff continued working to update the City of Sheboygan Multi-hazard mitigation plan.
- During July, Commission staff continued working to update the *Sheboygan Urbanized Area Sewer Service Plan*.
- During July, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.