

MONTHLY WORK PROGRAM ACTIVITY REPORT
MARCH 2011
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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MULTI-COUNTY/REGIONAL

- On March 29th, the Natural Resources Planner met with WDNR and NPS in Milwaukee to continue planning the Lake Michigan Water Trail.
- On March 9th, the Natural Resources Planner participated in a WDNR meeting of the Lower Green Bay Area of Concern TAC.
- In March, the Community Planner continued to work with Jewell & Associates and WisDOT staff on the USH 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- The Commission held a Finance Committee and Full Commission meeting on March 11th.
- Commission staff participated in a meeting of the WisDOT Northeast Region travel demand forecast model users' group on March 29th. One of the main agenda items at this meeting involved procedures for the delineation of TAZs for the 2010 Census.
- The 2011 Community Survey was sent to member counties and communities, and members of the Economic Development Advisory Committee (EDAC) on March 22nd.
- The Commission co-hosted a Small Wind Energy Workshop on March 25th at Renewgy in Oshkosh.
- The Executive Director attended the Northwoods Economic Steering Committee meeting on March 28th at CESA 8 to continue planning for the October conference.
- The Executive Director participated in a meeting with NEWREP and New North staff on March 29th to clarify roles and responsibilities as part of the state's plans to create the Wisconsin Economic Development Corporation.
- Throughout the month of March, the Executive Director continued to work with staff from the East Central Regional Planning Commission to finalize details for the Global Trade Strategy grant provided by the Economic Development Administration.
- On March 18th, the Natural Resources Planner attended a meeting of the Niagara Escarpment Resource Network in Stockbridge, WI.
- On March 29th, the Natural Resources Planner participated on a Steering Committee meeting hosted by NOAA Coastal Services Center to plan a climate change planning workshop for Northeast Wisconsin.
- During March, the Natural Resources Planner continued work on the GLRI beach survey project.

- During March, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During March, Commission staff continued work on a Wisconsin Coastal Management Program project to develop a public access study for Kewaunee, Manitowoc, and Sheboygan counties.
- During March, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- During March, Commission staff prepared an agenda for the April 6th meeting of the Northeastern Wisconsin Regional Access to Transportation Committee (NEWRATC), as well as minutes of the January 12th NEWRATC meeting. These materials were transmitted to NEWRATC members in late March.

BROWN COUNTY

- On March 24th, the Executive Director attended the Business Retention Committee meeting of Olde Main/Downtown Green Bay, Inc.

DOOR COUNTY

- During March, the Community Planner provided the Town of Egg Harbor with information on comprehensive plan updating as well as zoning definitions.

FLORENCE COUNTY

- The Executive Director continued to work with committee members throughout the month on the 2011 Sustainable Forestry Conference scheduled for April 14th at the Encore on Central in Florence. A teleconference to finalize details for the conference was held on March 15th.

KEWAUNEE COUNTY

- On March 21st, the Executive Director provided an update on the Commission at the Kewaunee County Towns Association meeting.
- On March 17th, the Natural Resources Planner met with the City of Kewaunee to review the beach sampling locations selected for the EPA GLRI beach project.
- Commission staff continued to update the City of Kewaunee Zoning Ordinance text and map during the month of March.
- The Community Planner continued to update the City of Kewaunee Outdoor Recreation Plan during the month of March.
- The Community Planner continued to update the Kewaunee County Shoreland Zoning Ordinance during the month of March.
- During March, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Montpelier, Pierce, and Casco.
- On March 30th, the Natural Resources Planner held a public information meeting in Algoma to provide information about the EPA GLRI beach project.

MANITOWOC COUNTY

- During March, the Commission continued updating the County Zoning Ordinance text and mapping.
- During March, the Community Planner met with the towns of Two Creeks and Cooperstown to assist with updating their town zoning maps as part of the County Zoning Ordinance project.
- On March 16th, the Natural Resources Planner met with the City of Algoma and a representative from Manitowoc County to review the beach sampling locations selected for the EPA GLRI beach project.
- On March 31st, the Natural Resources Planner held a public informational meeting in Manitowoc to provide information about the EPA GLRI beach project.

MARINETTE COUNTY

- The Community Planner attended the quarterly City of Marinette Shared-Ride Taxi advisory committee meeting on March 16th.
- During March, the Commission provided zoning assistance to the towns of Niagara and Peshtigo.

OCONTO COUNTY

SHEBOYGAN COUNTY

- During March, the Natural Resources Planner continued working to update the City of Sheboygan multi-hazard mitigation plan.
- On March 4th, the Natural Resources Planner met with the Sheboygan Urbanized Area Sewer Service Plan Technical Advisory Committee to continue development of the plan update. The MPO Transportation Planner was also present at this meeting to take minutes.
- During March, the Commission continued working to update the Sheboygan Urbanized Area Sewer Service Plan.
- The Sheboygan Transit Development Program (TDP) Review Committee met on March 3rd. Agenda items addressed at this meeting included: a report from Lakeshore Technical College (LTC) staff on survey results from LTC students and staff regarding their level of interest in intermittent transportation to LTC's Cleveland campus; and continued review of alternatives being considered in the TDP planning process. Commission staff spent the first few days of March analyzing alternatives presented at this meeting.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on March 10th. Agenda items addressed at this meeting included: review and recommendation of approval of the update to the *Year 2035 Sheboygan Area Transportation Plan (SATP)* to the Bay-Lake Regional Planning Commission; review and release for public review of the draft *2011 – 2014 TIP*; an update on the *Sheboygan TDP*, and an update on WisDOT Northeast Region and other MPO planning activities.
- Commission staff met briefly with the Director of Shoreline Metro following the joint Sheboygan MPO Technical and Policy Advisory Committees meeting on March 10th to discuss implications of the Governor's 2009 – 2011 budget repair bill and the Governor's proposed 2011 – 2013 biennial budget on transit services.

- Commission staff participated in a public information meeting regarding the State Highway 23 Freeway Conversion/Corridor Preservation Study in Plymouth the evening of March 10th. This meeting was sponsored by the WisDOT Northeast Region.
- The Commission adopted the Update to the *Year 2035 SATP* at its meeting on March 11th. Commission staff spent the remainder of March editing the Update to the *Year 2035 SATP* based on comments received on the draft document.
- Commission staff participated in a teleconference regarding delineation of traffic analysis zones (TAZs) for the 2010 Census on March 15th; this teleconference was sponsored by the Federal Highway Administration Wisconsin Division and by the WisDOT Central Office, and most Wisconsin MPOs (along with MPOs in neighboring states) participated in the teleconference.
- Commission staff participated in a meeting of the WisDOT Northeast Region travel demand forecast model users' group on March 29th. One of the main agenda items at this meeting involved procedures for the delineation of TAZs for the 2010 Census.
- Commission staff participated in a meeting of the Wisconsin Department of Natural Resources Bureau of Air Management's Conformity Transportation Work Group (CTWG) on March 30th. This meeting was held in Madison, but Commission staff participated in the meeting via teleconference.
- Commission staff completed the draft *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 - 2014* in mid March. The draft TIP was transmitted to the five public review locations in the Sheboygan area on March 17th, and the public comment period on the draft plan began on March 17th. Notice of public comment period and public hearing on the draft plan update was published in the *Sheboygan Press*, and was also transmitted to other area news media as well as to individuals and groups on the *MPO Public Participation Plan* mailing list. The public hearing on the draft plan update was held on March 31st. The Sheboygan MPO Technical and Policy Advisory Committees are expected to recommend approval of the *2011 - 2014 TIP* at their joint meeting on April 14th, and the Commission is expected to approve the *2011 - 2014 TIP* at a meeting of its Executive Committee on April 15th.