

MINUTES  
BAY-LAKE REGIONAL PLANNING COMMISSION  
WORK PROGRAM COMMITTEE  
February 9, 2007  
Commission Offices  
Green Bay, Wisconsin

MEMBERS PRESENT: Jaime Forest, Ed Kelley, Thomas Kussow, Don Markwardt, Flossie Meyer, Mary Meyer, Lois Trever and Chuck Wagner

MEMBERS EXCUSED: Bruce Osterberg and Rob Strong (for Paul Jadin)

STAFF PRESENT: Richard Heath and Angela Pierce

- I. Committee Chairperson Lois Trever called the meeting to order at 10:04 a.m.
- II. **Moved** by Chuck Wagner and seconded by Don Markwardt that the agenda be approved as presented. Motion carried, with all voting aye on a voice vote.
- III. **Moved** by Ed Kelley and seconded by Don Markwardt that the minutes of the December 15, 2006, meeting be approved as presented. Motion carried, with all voting aye on a voice vote.
- IV. Chairperson Lois Trever asked if there was any public input; none was received.
- V. There were no guest presentations.
- VI. Angela Pierce, Natural Resource Planner II, provided a brief overview of the Coastal Management 2007-2008 Grant Cycle. The Commission submitted two proposals for funding including: 1) Public Access Inventory for the East Shore of the Bay and 2) the Niagara Escarpment Zoning Overlay project. Originally, Coastal Management was set to fund the Public Access Inventory project since the West Shore was completed only two years ago. Ms. Pierce presented to the Selections Committee in early February regarding the two projects but advocated for the Niagara Escarpment Zoning Overlay initiative. After the presentation, the Selections Committee recalculated their scoring and determined the Niagara Escarpment project was more important at this time and agreed to recommend it to the full council for funding. Since there is not enough funding for both projects, the Access Study will be considered for funding in the next cycle. The amount of funding requested for the Niagara Escarpment Zoning Overlay project was \$29,500 with \$29,500 in local match. The zoning overlay project will be a good fit with each county's comprehensive plan.  
  
Ms. Pierce added the Commission does receive an annual \$20,000 Technical Assistance Grant that allows her to work with groups on a variety of natural resource-based initiatives. Lois Trever and Ed Kelley asked about funding to address invasive species. Ms. Pierce responded by saying she will provide them any information she can find on the topic.
- VII. Richard Heath, Assistant Director/Principal Planner, provided brochures and information for three upcoming conference/workshops the Commission is either sponsoring or assisting in their development as a steering committee member. The Regional Economic Development Conference is March 14<sup>th</sup> in Milwaukee. The Wisconsin Association of

Planners Association (WAPA) is holding their spring conference the following two days at the same location. The 5<sup>th</sup> Annual Global Trade Conference is being held on April 3<sup>rd</sup> at the KI Convention Center in Green Bay. It is a valuable conference for those companies either seeking to expand their international markets or wanting to enter into the global market. The 3<sup>rd</sup> Annual Sustainable Forestry Conference is scheduled for April 19<sup>th</sup> in Florence. The focus of this conference will be discussing ways to expand the local forest industry.

Chuck Wagner stated there were a number of other statewide conferences scheduled for this spring. They include the Wisconsin Counties Association Conference at the Kalahari Resort and Conference Center, Wisconsin Dells, October 7-9, 2007 and the 14<sup>th</sup> Annual National Tree Farmer Convention in Madison from October 11-14, 2007. Jaime Forest added that the Society of American Travel Writers Conference will be in Door County in September.

Mr. Heath stated for the first time in 27 years, the Economic Development Administration (EDA) will be awarding planning funds on a three year grant cycle instead of the traditional year-by-year allocation. The total three-year grant is \$154,884 with a 100 percent local match requirement, which will consist of 50 percent cash and 50 percent in-kind. With the change in grant cycle, a Comprehensive Economic Development Strategy (CEDS) is due every three years and not annually as in the past. The next CEDS is due in 2009. The Commission will continue to submit semi-annual and year-end reports to EDA as stated in the grant requirements.

- VIII. Mr. Heath provided the committee with a short update on some of the planning projects being undertaken by the Commission. He distributed a summary of the projects underway and anticipated in the near future. A good deal of the Commission's work program centers on comprehensive planning, all hazard planning, and zoning. As the December 31, 2009 deadline approaches, more and more counties and communities will feel the pressure to complete their comprehensive plans. The implementation of those plans will comprise a large share of our future work program beginning in 2010.
- IX. Chairperson Lois Trever asked if there were any questions or comments regarding the Commission's monthly work activity report for January 2007. There were no questions on the report.
- VIII. **Moved** by Chuck Wagner and seconded by Ed Kelley that the Work Program Committee adjourn. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 11:10 a.m.

Respectfully submitted,  
Richard Heath  
Recording Secretary