

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
INTERGOVERNMENTAL AFFAIRS COMMITTEE

November 10, 2006
Days Inn, City Centre
Green Bay, Wisconsin

MEMBERS PRESENT: Jim Abrahamson (for Brian Paplham) for Alice Baumgarten, Jim Gilligan, Don Glynn, Mary Hanrahan, Cheryl Maxwell, Greg Minikel (for Kevin Crawford), and Yvonne Van Pembrook

MEMBERS EXCUSED: Mike Hotz (for Jim Schramm)

MEMBERS ABSENT: Chris Swan and NyiaLong Yang

STAFF PRESENT: Brenda Rehberg and Mark Walter

1. Chairperson Yvonne Van Pembrook called the meeting to order at 10:03 a.m.
2. **Moved** by Jim Gilligan and seconded by Cheryl Maxwell to approve the agenda as presented. Motion carried, with all voting aye on a voice vote.
3. Mark Walter reported that the minutes of the September 8, 2006, meeting have been revised to excuse Mike Hotz from the meeting as opposed to absent. **Moved** by Jim Gilligan and seconded by Mary Hanrahan that the revised minutes of the September 8, 2006, Intergovernmental Affairs Committee meeting be approved as presented. Motion carried, with all voting aye on a voice vote.
4. Chairperson Yvonne Van Pembrook asked if there was any public input; none was received.
5. Yvonne Van Pembrook presented the following Executive Orders to the Intergovernmental Affairs Committee for review and recommendation of approval:

PROJECT/ APPLICANT/AREA	SAI NUMBER	CFDA NUMBER	COSTS
1 Section 5311 City of Manitowoc Capital Assistance – City of Manitowoc – City of Manitowoc	WI061106-014-B00000MC Bay-Lake Lead	Section 5311 FTA	F = 140,000 <u>L = 35,000</u> T = 175,000
2 Section 5311 City of Manitowoc Operating Assistance – City of Manitowoc – City of Manitowoc	WI051101-011-B00000MC Bay-Lake Lead	Section 5311 FTA	To Be Determined
3 Section 5311 City of Marinette Operating Assistance – City of Marinette – City of Marinette	WI051018-016-B00000MT Bay-Lake Lead	Section 5311 FTA	To Be Determined

*Code: A=Applicant; F=Federal; GL=Guaranteed Loan; L=Local; M=Match; NS=Non-State; O=Other; PI = Program Income; S=State; T=Total;

Moved by Jim Gilligan and seconded by Mary Hanrahan to recommend to the full Commission support of Bay-Lake Lead Executive Order No. 1. Motion carried, with all voting aye on a voice vote.

Moved by Cheryl Maxwell and seconded by Alice Baumgarten to recommend to the full Commission support of Bay-Lake Lead Executive Order No. 2. Motion carried, with all voting aye on a voice vote.

Moved by Cheryl Maxwell and seconded by Greg Minikel to recommend to the full Commission support of Bay-Lake Lead Executive Order No. 3. Motion carried, with all voting aye on a voice vote.

6. Mark Walter reported that there were no contracts to present

7. Mark Walter distributed and reviewed the Budget Report with committee members including the Balance Sheet Previous Year Comparison as of October 31, 2006, Accounts Receivable Aging Summary, Profit and Loss YTD Comparison, BLRPC Work Elements and Revenues and the Monthly Expenses Report for 2006.

Mark Walter reported that Door County has approved membership with the Commission for 2007.

Cheryl Maxwell asked Mark Walter if he anticipates the Commission needing to borrow money to cover the costs associated with the Commission moving its offices; Mark responded yes the Commission will borrow money to cover costs associated with the move and will stay within the amount allowed by the Executive Committee at its October meeting.

8. Mark Walter distributed and reviewed a worksheet on Hazard Mitigation Planning in the Bay-Lake Region. Currently the Commission is completing Hazard Mitigation Plans for Brown, Manitowoc, Marinette and Sheboygan Counties with the plans being completed by August 2008.

9. Mark Walter distributed a Status of Community Comprehensive Plans in the Bay-Lake Region map and updated committee members on the comprehensive plans the Commission is preparing including: Towns of Egg Harbor and Union in Door County; Towns of Ahnapee, Luxemburg, Pierce, Red River, Village of Luxemburg, City of Kewaunee and Kewaunee County; Town of Centerville and Village of Cleveland in Manitowoc County; Town and City of Peshtigo in Marinette County; Towns of Abrams, Bagley, Brazeau, Breed, Chase, Doty, Lakewood, Lena, Little Suamico, Morgan, Spruce, Stiles, Townsend, Villages of Lena and Suring, City of Oconto Falls and Oconto County; and the Town of Wilson in Sheboygan County.

10. Mark Walter provided a brief report on the November 3, 2006, Association of Wisconsin Regional Planning Commissions annual board meeting. The major item of discussion at the meeting was the coordination of a conference promoting regionalism to be held in 2007. A subcommittee has been formed to develop the conference. Mark Walter and Richard Heath will be serving on the committee.

11. **Moved** by Jim Gilligan and seconded by Greg Minikel that the Intergovernmental Affairs Committee adjourn. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 11:37 a.m.

Respectfully submitted,

Brenda L. Rehberg
Recording Secretary