

MINUTES
 BAY-LAKE REGIONAL PLANNING COMMISSION
 INTERGOVERNMENTAL AFFAIRS COMMITTEE

June 8, 2007
 Commission Office
 Green Bay, Wisconsin

MEMBERS PRESENT: Alice Baumgarten, Jim Gilligan, Don Glynn, Mariah Goode, Mary Hanrahan, Cheryl Maxwell, Ron McDonald, Valerie Mellon, Brian Papham and Yvonne Van Pembrook

MEMBERS EXCUSED: Chris Swan and NyiaLong Yang

STAFF PRESENT: Ker Vang and Mark Walter

1. Chairperson Yvonne Van Pembrook called the meeting to order at 10:00 a.m. Mark Walter announced that Flossie Meyer is resigning from the Commission; she and her husband are moving out of state.

2. **Moved** by Cheryl Maxwell and seconded by Don Glynn to approve the agenda as presented. Motion carried, with all voting aye on a voice vote.

3. **Moved** by Alice Baumgarten and seconded by Cheryl Maxwell that the minutes of the April 13, 2006, Intergovernmental Affairs Committee meeting be approved as presented. Motion carried, with all voting aye on a voice vote.

4. Chairperson Yvonne Van Pembrook asked if there was any public input; none was received.

5. Chairperson Yvonne Van Pembrook asked if there were any guest presentations; none were presented.

6. Mark Walter presented the following Executive Orders 12372 for the Committee's review.

PROJECT/ APPLICANT/AREA	SAI NUMBER	CFDA NUMBER	COSTS
1 North Wood Flooring, LLC – Heartland Business Bank – Village of Coleman, WI	WI070529-010-B10854MT Bay-Lake Lead	10.854 Dept. of Agriculture	Not Available
2 Group Home for Adolescent Minor Pregnant & Parenting Teens – Christian Group Home, Inc. – City of Green Bay	WI070530-011-B93550BN Bay-Lake Lead	93.550 Dept. of Health & Human Services	F = 166,080.00 A = 7,261.36 O = 14,450.25 T = 187,791.61

*Code: F=Federal; S=State; A=Applicant; L=Local; NS=Non-State; O=Other; M=Match; T=Total S/L = State & Local; GL=Guaranteed Loan

Moved by Alice Baumgarten and seconded by Cheryl Maxwell to recommend support of Bay-Lake Lead Executive Order No. 1. Motion carried, with all voting aye on a voice vote.

Moved by Alice Baumgarten and seconded by Don Glynn to recommend support of Bay-Lake Lead Executive Order No. 2. Motion carried, with all voting aye on a voice vote.

7. Mark Walter presented the following contracts to the Intergovernmental Affairs Committee for recommendation of approval:

BLRPC Approval Date	Organization	County	Contract Number	Budget			Work Element	Project	Comment	Period	
				Contract Amount	Contract Reimbursement	BLRPC Match				start	end
				6/8/2007	WDNR	Oconto				07009-09	\$ 17,640
6/8/2007	US Forest Service	Oconto	07016-10	\$ 17,640	\$ 17,640	\$ -	1600	T. Riverview CWPP	Contract Split w/WDNR	5/1/2007	12/31/2007
6/8/2007	Florence County	Florence	07015-03	\$ 2,281	\$ 2,281	\$ -	2100	Floodplain Ordinance		6/1/2007	12/31/2007
6/8/2007	WCMP	Region	07017-09	\$ 40,000	\$ 20,000	\$ 20,000	1430	WCMP Tech. Assistance (FY2008)		7/1/2007	6/30/2008
6/8/2007	WCMP	Region	07018-09	\$ 59,038	\$ 29,519	\$ 29,519	1430	Niagara Escarpment Model Ordinance		7/1/2007	6/30/2008
6/8/2007	T. Pierce	Kewaunee	06008-04	\$ 1,500	\$ 1,500	\$ -	2100	Zoning Ordinance	Contract Extension	6/1/2007	12/31/2007
Total				\$ 138,099	\$ 88,580	\$ 49,519					

Moved by Jim Gilligan and seconded by Alice Baumgarten to recommend approval of the above contracts. Motion carried, with all voting aye on voice vote.

8. Mark Walter distributed and reviewed the Budget Report with committee members including the Balance Sheet Previous Year Comparison as of May 31, 2007, Accounts Receivable Aging Summary, Profit and Loss YTD Comparison, BLRPC Work Elements and Revenues and the Monthly Expenses for 2007. Mark Walter discussed potential projects for 2007 including the Ice Age Trail Strategic Plan and the All-Hazards Planning for the Oneida Nation and Oconto County. Mark Walter stated that the Commission to date has met 95 percent of its 2007 budget.

9. At its May 4, 2007, meeting, the Executive Committee recommended that the Commission maintain its levy for calendar year 2008 at the same rate (.00050%) as it was in 2007. As authorized by §66.0309(14), the Commission must notify county and local clerks of the levy by August 1 of each year. With the assumed increase in property values of eight percent, the Commission's levy would total approximately \$236,000. The Bay-Lake RPC is the lowest levying Commission in the state.

10. Mark Walter noted that the Commission's *Affirmative Action Program* was mailed to all members of the Commission. **Moved** by Jim Gilligan and seconded by Alice Baumgarten to recommend to the full Commission approval of Resolution 8-2007: Adoption of the *Affirmative Action Program* July 1, 2007-June 30, 2008. Motion carried, with all voting aye on a voice vote.

11. **Moved** by Jim Gilligan and seconded by Valerie Mellon that the Intergovernmental Affairs Committee adjourn. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 10:45 a.m.

Respectfully submitted,

Brenda Rehberg
Recording Secretary