

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING
October 12, 2007
Florence Natural Resource and Wild Rivers Interpretive Center
Florence, WI

COMMITTEE MEMBERS PRESENT: Mike Fleck (for Bill Clancy), Jaime Forest, Jim Gilligan, Florence Magnuson (for Cheryl Maxwell), Valerie Mellon, Lois Trever, Yvonne Van Pembroke and Chuck Wagner

STAFF PRESENT: Ker Vang and Mark Walter

OTHERS PRESENT: Wendy Gehlhoff (Director of Economic Development, Florence County) and Margie Yadro (Florence County Land Conservation)

1. Chairperson Jim Gilligan called the meeting to order at 10:06 a.m.
2. **Moved** by Valerie Mellon and seconded by Mike Fleck to approve the agenda. Motion carried, with all voting aye on a voice vote.
3. **Moved** by Chuck Wagner and seconded by Mike Fleck that the minutes of the August 10, 2007, Executive Committee meeting be approved. Motion carried, with all voting aye on a voice vote.
4. Chairperson Jim Gilligan asked if there was any public input; none was received.
5. Mark Walter presented the following communications to the Executive Committee:
 - (a) A copy of a September 25, 2007, letter from John Alley, WisDOT Public & Specialized Transit Section, recommending that the City of Algoma work with the Bay-Lake Regional Planning Commission to discuss the need and determine the scope for a feasibility study of ferry service between Algoma, WI and Frankfort, MI. This letter was in response to a September 20, 2007, letter from City of Algoma Alderman Ken Taylor, providing a description of the ferryboat project.
 - (b) An October 9, 2007, letter from City of Algoma Alderman Ken Taylor, providing information on the ferryboat project. Mark Walter stated that the city of Algoma has requested the Commission determine the scope of a feasibility study for the ferry service.
 - (c) A public notice from the Kewaunee County Land and Water Conservation Department notifying interested persons of the public hearing for Kewaunee County's *2007 Farmland Preservation Plan*. The public hearing will take place at the December regular meeting of the Kewaunee County's Land & Water Conservation Committee.

6. Mark Walter distributed and reviewed the following contract addition for approval:

BLRPC Approval Date	Organization	County	Contract Number	Budget			Work Element	Project	Comment	Period	
				Contract Amount	Contract Reimbursement	BLRPC Match				start	end
				10/12/2007	Chicago Metropolitan Agency on Planning	Region				07024-09	\$ 20,000
Total				\$ 20,000	\$ 15,000	\$ 5,000					

Moved by Lois Trever and seconded by Valerie Mellon to approve the above contract. Motion carried, with all voting aye on a voice vote.

7. Mark Walter reviewed the 2007 budget report with committee members including the Balance Sheet, Accounts Receivable Aging Summary, Profit & Loss Year-To-Date Comparison, Estimated Budget Revenues and Monthly Expense Report.

8. (A) Wendy Gehlhoff, Florence County Economic Development Director, provided committee members with information on economic development issues in Florence County. Ms. Gehlhoff spoke about Florence County’s Safe Routes to School grant, free Business Counseling service for new and existing businesses, a Florence County Hotel feasibility study, a business brochure (including the business directory which is now available online), the tourism benchmark and the need for funding a town of Aurora Town Hall/Fire Station.

(B) Margie Yadro, Florence County Land Conservation, provided committee members with information on the Land Conservation Department. She discussed her work plan dealing with Public Education, Technical Assistance, Cost-Share, Native Ecosystem Protection, and Environmental concerns.

(C) Mark Walter distributed a Florence County Planning and Grant activities map to committee members. This map provides a list of Florence County planning studies and grant assistance provided by the Commission from 1979 to present.

9. Mark Walter reminded committee members that two copies of the Commission’s monthly activity report for September 2007 were mailed to all Commissioners as well as emailed to all county clerks in the region, and reminded committee members to share the September 2007 monthly activity report with their respective county boards.

10. Mark Walter distributed the bills and receipts to committee members. **Moved** by Yvonne VanPembrook and seconded by Mike Fleck to approve the bills and receipts. Motion carried, with all voting aye on a voice vote.

14. (a) The next meeting of the full Commission will be November 9, 2007, at the Commission offices in Green Bay, WI

(b) The next meeting of the Executive Committee will be held on January 11, 2008, in Green Bay.

15. **Moved** by Chuck Wagner and seconded by Jaime Forest that the Executive Committee adjourn. Motion carried, with all voting aye on a voice vote. The Committee adjourned at noon for lunch followed by a tour of the Spread Eagle Barrens provided by Stuart Boren of the WDNR.

Respectfully submitted,

Ker Vang
Recording Secretary