

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
www.baylakerpc.org

SEPTEMBER 2007
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On September 17th, the Executive Director met with a sub-committee of the Community Access and Resource Impact Council of the Brown County United Way to analyze 211 statistics.
- Commission staff participated in a meeting of the State Highway 96 Bridge Corridor Study Project Advisory Committee in Wrightstown on September 18th.
- The *Brown County All Hazards Mitigation Plan* was adopted by resolution by the Brown County Board of Supervisors on September 19th.
- On September 20th the Executive Director attended the monthly meeting of the Bay Area Community Council.
- During September, the Community Planner was involved in one major project for the Sustainable Greater Green Bay Task Force which focuses on improving energy consumption in the Greater Green Bay area.
- Commission staff attended a local officials meeting in regard to the WisDOT USH 41 Corridor Preservation Study from CTH M – CTH B.
- During September, the Commission staff completed an analysis of the impact of open space areas on the value of land in the village of Suamico in cooperation with the Brown County Planning Commission.

DOOR COUNTY

- On September 10th, Commission staff held an Open House for the Town of Egg Harbor's Comprehensive Plan.
- During September, the Executive Director worked with Door County Soil and Water staff to develop a countywide stormwater management ordinance.
- Commission staff continued to develop the Resource Report portion of the Door County Comprehensive Plan.

FLORENCE COUNTY

- Commission staff continued to provide technical assistance to Florence County on codifying and updating the county zoning, shoreland and floodplain ordinances.
- The Executive Director assisted Florence County with the development of a Comprehensive Planning Grant application to the Wisconsin DOA for FY 2008.
- Commission staff met with the Florence Elementary School Principal, Florence County Economic Development Director, and two school staffs to discuss and plan the Florence County School District Safe Routes to School (SRTS) initiative.

KEWAUNEE COUNTY

- On September 18th, the Commission's Community Planner III met with the Town of Montpelier Plan Commission to continue work on the town's code of ordinances.
- During September, the Regional Transportation Planner provided assistance to the Town of Franklin with the administration of their *Code of Ordinances* and related permits.

MANITOWOC COUNTY

- On September 5th, the Executive Director was part of an interview panel for the city of Manitowoc in selecting a consultant to develop the city's comprehensive plan.
- On September 26th, Commission staff conducted a meeting of the Manitowoc County Planning Advisory Committee (PAC). Agenda items addressed at this meeting included: discussion of nominal group exercise results; presentation of draft Chapter 5 of the county comprehensive plan (Natural, Agricultural and Cultural Resources); collection of the visioning exercise worksheets from committee members; and organizing for the October cluster meetings.
- Commission GIS staff continued to inventorying land use to be used in the County comprehensive plan.
- During September, the Commission's Regional Transportation Planner and the GIS Coordinator continued working on the final draft of the *Manitowoc County All Hazards Mitigation Plan*.
- The Principal Planner met with Ken Stubbe, Executive Director of the Economic Development Corporation of Manitowoc County, on September 20th to discuss the economic development element of the Manitowoc County Comprehensive Plan.

MARINETTE COUNTY

- During September, the Executive Director completed the final draft of the *Marinette County Natural Hazards Mitigation Plan* and submitted a copy to Wisconsin Emergency Management for review.
- On September 6th and September 27th, the Regional Transportation Planner met with the City of Marinette Plan Commission to continue development of revisions and additions to the City's Code of Ordinances.
- On September 19th, the Regional Transportation Planner presented information to the City of Marinette Transportation Coordination Committee relative to the application for Shared-Ride Taxi operating assistance for 2008.
- On September 25th, the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a zoning and a subdivision ordinance.
- During September, the Regional Transportation Planner provided assistance to the Town of Amberg, the Town of Grover and the Town of Pound with administration of land subdivision and zoning issues.
- During September, the Regional Transportation Planner provided assistance to the City of Marinette with their application for Shred-Ride Taxi operating assistance for 2008. The application for State (85.21) and Federal (5311) funds provides approximately \$250,000 annually to the city for operation of their taxi transit system. The taxi transit system provides more than 35,000 rides each year to area residents, at a significantly reduced cost.

OCONTO COUNTY

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff met with the Village of Lena on September 5th, the Town of Lena on September 5th, the Town of Stiles on September 17th, the Town of Abrams on September 11th, Town of Little Suamico on September 6th and 26th, the Village of Suring on September 25th, the Town of Morgan on September 4th, the towns of Breed and Brazeau on September 4th, the towns of Spruce and Bagley on September 11th, the Town of Townsend on September 4th, the Town of Lakewood on September 10th, and the Town of Doty on September 24th.
- Commission GIS staff continued to update the land use inventory for the Oconto Comprehensive Plan.
- Throughout the month, Commission staff worked on the county's Comprehensive Plan. The county's land use inventory continued and a draft of Chapter 9: Utilities and Community Facilities was prepared for review by local community officials.
- On September 13th, the Natural Resources Planner facilitated a meeting with the Town of Riverview, WDNR, and US Forest Service to continue development of a Community Wildfire Protection Plan (CWPP) for the town and the GIS Coordinator continued to update GIS mapping for the project.
- Commission staff continued work on a FEMA Pre-Disaster Hazard Mitigation Grant on behalf of Oconto County that will secure funds to complete a Multi-Hazards Mitigation Plan.

SHEBOYGAN COUNTY

- On September 7th, Commission staff met with the Sheboygan County Planning Director to discuss strategies for developing a Sheboygan County Comprehensive Plan and grant applications to help fund the planning process.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Citizens' Advisory and Technical Committee (CATC) on September 27th.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on September 27th. Agenda items at this meeting included: review of draft elements of the SAFETEA-LU compliance amendment to the *Year 2035 Sheboygan Area Transportation Plan (SATP)*; distribution and review of the draft *2008 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*; an update on the Transportation Improvement Program (TIP); and an update on other planning activities. Agenda packets (including meeting notice, agenda, and minutes from the August 23rd meeting) were sent to members of both committees in mid September.
- Commission staff continued to work on additions to the *Year 2035 SATP* that will make that plan compliant with SAFETEA-LU during much of September. Commission staff made modifications to sections on transportation safety and transportation security in September. Commission staff also completed updating the bicycle and pedestrian recommendations in the *Year 2035 SATP* to be consistent with the *Sheboygan County Pedestrian and Bicycle Comprehensive Plan: 2035* in September. The one section that remains to be completed involves updating the financial plan in the *Year 2035 SATP* to inflate costs and revenues, as is required in SAFETEA-LU. An outline for the SAFETEA-LU compliance amendment to the *Year 2035 SATP* has been drafted, and staff is following this outline to amend the plan.
- Commission staff participated in a meeting of WisDOT's MPO Model Users' Group in Middleton on September 12th.

- Commission staff prepared the draft *2008 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in early September. A meeting with Federal Highway Administration (FHWA) and WisDOT staff to review the draft *2008 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* was held on September 20th.
- Commission staff began preparation of the Transportation Improvement Program (TIP) for the Sheboygan metropolitan planning area in September.
- On September 25th, the Executive Director met with Sheboygan County's Planning Director to begin the development of a FY 2008 WDOA Comprehensive Planning Grant application.
- Commission staff participated in a meeting concerning cooperative comprehensive planning in Sheboygan County on September 27th. Presenters at this meeting included Commission staff, the Director of the Sheboygan County Planning and Resources Department, and staff from the Sheboygan County UW Extension. Sheboygan County staff is trying to get six towns, three villages and one city to cooperatively develop a "smart growth" comprehensive plan with assistance from the county.

MULTI-COUNTY/REGIONAL

- On September 4th, the Principal Planner attended the Northwoods Economic Development Advisory Committee meeting to continue planning for the Northwoods Economic Summit III being held October 2nd at the Four Seasons Hotel in Pembine.
- On September 11th, the Commission hosted a meeting of the Census's LUCA process to update maps the Census will be using for conducting the 2010 Census.
- On September 13th, the Natural Resources Planner and the Executive Director presented information on Commission activities to the Wisconsin Coastal Management Council at its quarterly meeting in Green Bay.
- On September 28th the Natural Resources Planner attended a Watershed Planning Workshop in Madison, Wisconsin.
- The Commission met on September 14th at the Commission offices in Green Bay for its regularly scheduled meeting.
- Commission staff continued working on the habitat mapping project for the Upper Green Bay Basin.
- The Principal Planner attended the monthly NEWREP meeting on September 28th at the Business Assistance Center on the NWTC campus in Green Bay.
- Commission staff finished calculating emission reduction estimates for two potential Congestion Mitigation and Air Quality (CMAQ) projects in the region in early September. One of these projects involves a potential bicycle facility in Two Rivers in Manitowoc County, while the other project would involve enhanced intercity bus service from Green Bay to Milwaukee (the sponsor for this project is the Sheboygan Parking and Transit Utility, located in Sheboygan County). These emission reduction estimates are provided to WisDOT staff, and are helpful in the project selection process.
- The GIS Coordinator participated and presented at the Wisconsin Geographic Information Coordination Council (WIGICC) summit meeting in Stevens Point on September 6th.
- The GIS Coordinator participated on a WLIA Board of Directors meeting on September 11th.
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- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.