

BAY-LAKE REGIONAL PLANNING COMMISSION
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OCTOBER 2007
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On October 10th, the Natural Resources Planner and Community Planner met with the Oneida Tribe to discuss the *Oneida Tribe of Indians of Wisconsin Multi-Hazards Mitigation Plan*.
- On October 11th the Community Planner attended a meeting of the Sustainable Greater Green Bay Task Force.
- On October 11th, the Executive Director attended a meeting with city of De Pere officials and citizens to discuss sustainable development initiatives.
- On October 16th the Community Planner did a presentation for the Brown County Homebuilders Association Multi-Family Group regarding the Sustainable Greater Green Bay Task Force and water conservation.
- The Regional Transportation Planner conducted a road pavement inventory and survey on October 19th.
- On October 23rd the Executive Director attended the monthly meeting of the Community Access and Resource Impact Council of the Brown County United Way.
- On October 23rd, the Executive Director and Community Planner met with De Pere officials to discuss the development of a conference on sustainability.
- During October, the Community Planner was involved in one major project for the Sustainable Greater Green Bay Task Force which focuses on improving energy consumption in the Greater Green Bay area.

DOOR COUNTY

- On October 3rd, the Executive Director met with a Technical Advisory Committee of the Door County Soil and Water Department to discuss criteria for developing a countywide stormwater management ordinance.
- On October 8th, Commission staff conducted an economic SWOT analysis with the Town of Egg Harbor's Plan Commission and businesses.
- Commission staff continued to develop the Resource Report portion of the Door County Comprehensive Plan. On October 30th, the Executive Director met with the Door County Planning Advisory Committee to discuss the County Resource Report.
- Commission Staff conducted a land use inventory of the Town of Egg Harbor.

FLORENCE COUNTY

- The Executive Director met with the Florence County Planning and Zoning Committee on October 3rd to discuss the development of a Comprehensive Planning Grant application to the Wisconsin DOA for FY 2008. Commission staff prepared and submitted Florence County's FY 2008 Comprehensive Planning Grant application to the Wisconsin DOA at the end of October.
- On October 10th, Commission staff assisted the Florence County SRTS Task Force members in conducting a walking and bicycling audit. An informational workshop on SRTS was held on the same day for the community.
- On October 14th the Commission's Executive Committee met at the Florence Natural resources Center for its regularly scheduled meeting. A tour of the Spread Eagle Barrens followed the meeting.
- Commission staff continued to provide technical assistance to Florence County on codifying and updating the county zoning, shoreland and floodplain ordinances.

KEWAUNEE COUNTY

- The Community Planner III prepared for and conducted a public Open House for the Kewaunee County Comprehensive Plan on October 11th. The County Smart Growth Committee held a Public Hearing following the Open House as part of the county's plan adoption process.
- On October 16th, the Commission's Community Planner III met with the Town of Montpelier Plan Commission to continue work on the town's code of ordinances.
- During October, the Regional Transportation Planner provided assistance to the Town of Franklin with revisions to their Comprehensive Plan. The Regional Transportation Planner met with the Town's Plan Commission on October 18th.

MANITOWOC COUNTY

- As part of the Manitowoc County multi-jurisdictional planning process, two cluster meetings were held on the evening of October 24th: The Northwest Cluster met in Kellnersville, while the Southern Cluster met at the Liberty Town Hall. An overview of the comprehensive planning process was presented, and a nominal group exercise was conducted with local Plan Commission members from each planning cluster.
- On October 30th, the Commission staff met with the Lakeshore Cluster as part of the Manitowoc County multi-jurisdictional planning process to discuss the comprehensive planning process, and conduct a nominal group exercise with local Plan Commission members within the Lakeshore Cluster.
- Commission GIS staff continued inventorying land use to be used in the county comprehensive plan.
- During October, the Commission's Regional Transportation Planner and the GIS Coordinator continued working on the final draft of the *Manitowoc County All Hazards Mitigation Plan*.

MARINETTE COUNTY

- On October 16th, the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a zoning and a subdivision ordinance.
- On October 16th the Executive Director, Regional Transportation Planner, Natural Resources Planner, and Community Planner met with the Marinette County Comprehensive Planning Advisory Committee (MCCPAC) at the Wausaukee High School to give an overview of the planning process. A nominal group exercise was also conducted.
- On October 18th, the Regional Transportation Planner met with the City of Marinette Plan Commission to continue development of revisions and additions to the City's Code of Ordinances.
- On October 24th, the Executive Director met with the city and town of Peshtigo to assist in closing out their grants for preparing the joint comprehensive plans.
- During October, the Regional Transportation Planner completed and submitted to WisDOT, an application for Shared-Ride Taxi operating assistance for 2008, for the City of Marinette. The application for State (85.21) and Federal (5311) funds provides approximately \$250,000 annually to the city for operation of their taxi transit system. The taxi transit system provides more than 35,000 rides each year to area residents, at a significantly reduced cost.

OCONTO COUNTY

- On October 2nd the Regional Transportation Planner conducted a road pavement condition survey for the Town of Riverview.
- On October 2nd the GIS Coordinator met with the Town of Riverview to review the land use inventory to be used for the Oconto County Comprehensive Plan.
- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff met with the Village of Lena on October 3rd, the Town of Lena on October 3rd, the Town of Stiles on October 15th, the Town of Abrams on October 9th, Town of Little Suamico on October 10th, the Village of Suring on October 17th, the Town of Morgan October 2nd, the Town of Chase on October 1st, the towns of Breed and Brazeau on October 2nd, the towns of Spruce and Bagley on October 9th, the City of Oconto Falls on October 1st,

the Town of Townsend on October 1st, the Town of Lakewood on October 8th, and the Town of Doty on October 29th.

- Commission GIS staff continued to update the land use inventory for the Oconto Comprehensive Plan.
- On October 11th and October 25th, the Natural Resources Planner facilitated a meeting with the Town of Riverview, WDNR, and US Forest Service to continue development of a Community Wildfire Protection Plan (CWPP) for the town. The GIS Coordinator continued to update GIS mapping for the project.
- Commission staff met with Tim Magnin, Emergency Management Director, on October 22nd to begin work on the Oconto County Multi-Hazards Mitigation Plan.

SHEBOYGAN COUNTY

- Commission staff participated in an MPO Directors' meeting in Madison on October 23rd.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTPP) Citizens' Advisory and Technical Committee (CATC) on October 25th.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on October 25th. Agenda items at this meeting included: review and recommendation of approval of the *2008 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*; an update on the SAFETEA-LU compliance amendment to the *Year 2035 Sheboygan Area Transportation Plan (SATP)*; distribution and review of draft tables in the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2008 – 2011*; and an update on other planning activities.
- Commission staff prepared draft tables for the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2008 – 2011* in October. These tables discuss: transit operating expenses; transit capital items; elderly and disabled transportation operating expenses; elderly and disabled transportation capital items (buses); bicycle and pedestrian transportation projects; and street and highway projects. The draft tables were reviewed with members of the MPO advisory committees at their October 25th joint meeting.
- Commission staff continued to work on additions to the *Year 2035 SATP* that will make that plan compliant with SAFETEA-LU during much of October. Commission staff completed two maps indicating the updated bicycle and pedestrian recommendations in the *Year 2035 SATP* to be consistent with the *Sheboygan County Pedestrian and Bicycle Comprehensive Plan: 2035* in October. Commission staff also started updating the financial plan in the *Year 2035 SATP* to inflate costs and revenues, as is required in SAFETEA-LU. The financial plan analysis for street and highway recommendations in the plan has been completed, and staff is working on similar components for the transit and the bicycle and pedestrian recommendations in the plan. An outline for the SAFETEA-LU compliance amendment to the *Year 2035 SATP* has been drafted, and staff continues to follow this outline to amend the plan.
- Commission staff assisted Sheboygan County Planning with the development of a FY 2008 WDOA Comprehensive Planning Grant application.

MULTI-COUNTY/REGIONAL

- On October 2nd, Commission staff participated in a meeting to discuss development of a travel demand forecast model for Northeast Wisconsin held at the ECWRPC office in Menasha. The first phase of this project would link the Green Bay metropolitan area model with the Appleton, Oshkosh and Fond du Lac metropolitan area models via U.S. Highway 41; this phase would include all of Brown County and portions of southern Oconto County adjacent to Brown County. A second phase of the project would include all of Sheboygan, Manitowoc, Kewaunee and Door counties in the larger regional model effort.
- On October 2nd, the Principal Planner attended the Northwoods Economic Summit III held at the Four Seasons Hotel in Pembine.
- On October 2nd and 3rd the Natural Resources Planner and Community Planner attended a training session at Ft. McCoy Military Academy on how to conduct cost-benefit analysis for FEMA grant applications.
- On October 4th, the Executive director participated in a meeting at High Cliff State park to discuss the development of a Niagara Escarpment Greenway Plan. The meeting was coordinated by the National park Service who will be helping to develop the plan.

- On October 5th and 6th, the Executive Director attended the annual Wisconsin Counties association Conference to moderate a session on Regional Economic Development efforts.
- On October 8th, the Principal Planner met with Dennis Russell of the Wisconsin Department of Commerce to discuss the 2007 community economic development project list.
- On October 14th, the commission's Executive Committee met at the Florence Natural resources Center for its regularly scheduled meeting. A tour of the Spread Eagle Barrens followed the meeting.
- The GIS coordinator hosted a GIS update meeting with County Land Information Officers (LIO) and municipal GIS staff on October 17th.
- On October 17th, the Executive Director met with the directors of the ECWRPC and NEW North to discuss coordinated work efforts in the upcoming quarter.
- The Principal Planner attended the quarterly International Trade Advisory Committee meeting on October 19th at the Business Assistance Center on the NWTC campus in Green Bay.
- Commission staff participated in a meeting to evaluate Congestion Mitigation and Air Quality (CMAQ) candidate projects on October 22nd. The meeting was held at SEWRPC in Pewaukee, but Commission staff participated in this meeting from Green Bay via teleconference. Meeting participants included the two RPCs with candidate projects (Bay-Lake and SEWRPC), WisDOT and WDNR Central Office and Region staff, and Federal Highway Administration (FHWA) staff.
- On October 23rd, the Natural Resources Planner participated in a meeting of the Niagara Escarpment Resource Network at the Commission offices.
- The GIS Coordinator participated on a Wisconsin Geographic Information Coordination Council (WIGICC) meeting via phone on October 23rd.
- On October 24th, Commission staff helped lead a meeting of the Northeast Wisconsin Regional Access to Transportation Committee in Menasha. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- On October 31st, the Natural Resources Planner submitted three grant applications to the Wisconsin Coastal Management Program for FY2008-2009 funding.
- Commission staff continued working on the habitat mapping project for the Upper Green Bay Basin.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.