

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
www.baylakerpc.org
MAY 2008
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On May 13th, Commission staff attended the Ashwaubenon Economic Development Committee meeting to discuss economic development issues in Ashwaubenon.
- On May 16th, the Natural Resources Planner and the Community Planner facilitated a meeting of the steering committee for the Oneida Tribe of Indians of Wisconsin Multi-Hazard Mitigation Plan to continue development of the plan.
- On May 19th, Commission staff attended the Port of Green Bay – Feasibility of an Intermodal Container Facility Workshop.

DOOR COUNTY

- Commission staff met with the Town of Egg Harbor Plan Commission on May 14th to continue development of the Town of Egg Harbor's Comprehensive Plan.
- Commission staff continued to work on the development of the Town of Gardner's Comprehensive Plan.
- The Principal Planner began preliminary work on the Village of Sister Bay's TID #1 Project Plan.

FLORENCE COUNTY

- Commission staff continues to develop the Florence County School District Safe Routes to School plan.

KEWAUNEE COUNTY

- On May 7th, the Executive Director met with the Steering Committee to begin development of a sustainable food seminar to be held in Algoma in the fall.
- On May 21st, the Regional Transportation Planner attended a meeting of the Town of Pierce Board to discuss administration of the town's recently revised zoning ordinance.
- On May 21st, the Commission's Community Planner III met with the Town of Montpelier Plan Commission to continue work on the town's code of ordinances.
- On May 28th the Principal Planner and GIS Coordinator met with Lee Novak of Robert E. Lee and Associates to begin working on the Village of Luxemburg's TID #1 Project Plan Amendment #3.
- During the last month, Commission staff provided assistance to the towns of Casco, Franklin, Lincoln, Pierce and Red River with administration of their respective zoning ordinances. The assistance provided also included revisions to text and updating maps.

MANITOWOC COUNTY

- On May 7th, an open house was held for the county's Southern Planning Cluster as part of the development of the county's comprehensive plan.
- Work continued on the Maritime Metro Transit Development Program (TDP) in May. The TDP Review Committee met on May 8th; the main agenda items at that meeting included: review of proposed changes to the Community Profile chapter of the TDP, distribution and review of preliminary draft portions of the Transit System Overview chapter of the TDP, and election of a committee chairperson and vice chairperson.
- Commission staff participated in a meeting of the Manitowoc County Mobility Advisory Committee on May 14th.
- BLRPC conducted a countywide online planning survey through the month of May as part of the development of the county and local comprehensive plans. In addition, GIS staff continued inventorying and editing land use to be used in the county and local comprehensive plans.

MARINETTE COUNTY

- On May 13th, the Natural Resources Planner met with the Town of Stephenson and the WDNR to continue development of a Community Wildfire Protection Plan for the town.
- On May 15th the Regional Transportation Planner and the GIS Coordinator met with the City of Marinette Plan Commission to present and discuss revisions to the City's Code of Ordinances.
- On May 15th the Regional Transportation Planner and the GIS Coordinator met with the Town of Wagner Plan Commission to continue development of a town zoning ordinance.
- On May 20th, the Regional Transportation Planner met with the Grover Town Board to assist with administration of the town's zoning ordinance.
- On May 28th (in the Village of Crivitz) and on May 29th in the (Town of Pembine) Commission staff facilitated open houses and public information meetings in order to familiarize County residents and interested parties with the ongoing comprehensive planning process. The open houses were attended by approximately 50 persons and included many members of the Marinette County Comprehensive Plan Advisory Committee.
- During the last month, Commission staff continued to develop and revise the (*draft*) community resources elements of the county's Comprehensive Plan.

OCONTO COUNTY

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff met with the City of Oconto Falls on May 5th, Village of Lena on May 7th and 21st, the Town of Lena on May 7th, the Towns of Spruce and Bagley on May 13th, the Town of Stiles on May 19th, the Town of Little Suamico on May 20th, the Towns of Breed, Brazeau and Morgan on May 6th; the Town of Chase on May 5th, the Village of Suring on May 8th and May 22nd, the Town of Abrams, the Town of Townsend on May 5th, the Town of Lakewood on May 12th, and the Town of Doty on May 20th.
- As part Oconto County's Comprehensive Planning process, the county advisory committee (OCPAC) met on May 14th at Kelly Lake to review background chapters, cluster land use and future land use maps, and set a tentative schedule for completion of the county's comprehensive plan.
- Throughout the month of May, Commission staff continued work on the *Oconto County Multi-Hazards Mitigation Plan*. Staff worked on developing portions of the County's Risk Assessment and collected data for developing community critical facilities maps. The Oconto County Multi-Hazards Steering Committee met on May 15th in Suring to continue working on the plan.

SHEBOYGAN COUNTY

- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on May 1st. Agenda items at this meeting included: review of revisions made to Section 4 (Update of Bicycle and Pedestrian Recommendations) of the SAFETEA-LU compliance amendment to the *Year 2035 Sheboygan Area Transportation Plan (SATP)*; review of revisions made to Section 5 (Updated Financial Plan) of the SAFETEA-LU compliance amendment to the *Year 2035 SATP*; an update on the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2008 – 2011*; and an update on various other planning activities.
- Commission staff hosted a mid-year review meeting of the Sheboygan MPO program at the Commission office on May 13th. Participants in this meeting included staff from the WisDOT Northeast Region office, the WisDOT Bureau of Planning and Economic Development, and from the Federal Highway Administration (FHWA) Wisconsin Division.
- On May 19th, the Regional Transportation Planner met with Sheboygan County planners, as well as planners from Manitowoc and Brown counties, to discuss shared and mutual interest relative to planning the extension of the Interurban Trail from Oostburg north into the City of Sheboygan and eventually connecting with facilities in Manitowoc and Brown County. The trail currently extends from Brown Deer in Milwaukee County, through Cedarburg and Port Washington in Ozaukee County to Sheboygan County and the Village of Oostburg. Future meetings, facilitated by the Bay-Lake staff, are being planned to coordinate the inter-county planning effort.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTPP) Citizens' Advisory and Technical Committee (CATC) on May 22nd.
- Commission staff facilitated a meeting of the Technical Advisory Committee for the *2015 Sheboygan Urbanized Area Sewer Service Plan* in Sheboygan on May 29th. The main agenda item at this meeting

involved action on a sewer service area plan amendment involving the Sheboygan County Memorial Airport. The Commission staff prepared a detailed report outlining conformity between the proposed amendment and the sewer service plan, and included a staff recommendation and minutes from the April 7th public hearing on the subject amendment request. The plan TAC unanimously recommended approval of the amendment, but the plan TAC did recommend one modification to the report. Once the minutes of the May 29th meeting have been completed, the amendment petition will be submitted to the Wisconsin Department of Natural Resources, which has final say over the amendment request.

- Commission staff spent much of May preparing the air quality conformity analysis for the *2008 – 2011 Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP)*. The implementation timeframes for some of the projects in the *Year 2035 Sheboygan Area Transportation Plan (SATP)* changed since that plan was adopted in late 2006, which triggered the need for an updated conformity analysis. Commission staff also updated tables in the *2008 – 2011 TIP* as necessary in late May.
- Commission staff updated and edited the various sections of the SAFETEA-LU compliance amendment to the *Year 2035 SATP* in May.

MULTI-COUNTY/REGIONAL

- On May 1st, the Natural Resources Planner presented information on the GIS habitat project to the Lower Fox Basin Partnership.
- Commission staff participated in an “Orientation to the 2008 Locally Developed Coordinated Public Transit – Human Services Transportation Plan” on May 6th; this orientation was sponsored by the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors, and was held in the Wisconsin Dells/Baraboo area. Commission staff will be assisting counties in the region with updating these plans during the summer months. This would update the plans originally prepared in 2006, and the plans would now cover a five year period.
- On May 7th, the Natural Resources Planner attended a Wisconsin Water Association water supply seminar in Madison.
- Commission staff participated in a scoping meeting concerning the development of a travel demand forecast model to cover the lakeshore portion of northeastern Wisconsin at the WisDOT Northeast Region office on May 8th. This model would cover the four lakeshore counties (Sheboygan, Manitowoc, Kewaunee and Door counties), as well as the eastern portion of Calumet County. The consultant team that WisDOT hired to develop the model was on hand to discuss issues related to model development.
- Commission staff participated in a review meeting concerning *Connections 2030* (the state’s multimodal transportation plan which is under development) at the College of the Menominee Nation campus in Green Bay on May 9th.
- On May 9th the Commission’s Executive Committee held its regularly scheduled meeting in Luxemburg.
- On May 5th, 12th, 15th, 22nd, and 29th the Community Planner attended committee meetings of the Northeast Wisconsin Stormwater Consortium (NEWSC).
- On May 16th, the Executive Director attended a meeting of the Niagara Escarpment Resource Network in Whitefish Dunes State Park.
- The Executive Director and the Natural Resources Planner attended the Lake Michigan Academy Phase III conference in Hammond, Indiana from May 20th to May 22nd.
- On May 28th, the Executive Director and the Natural Resources Planner attended a meeting of the Lake Michigan Stakeholders in Cleveland.
- The Principal Planner attended the monthly NEWREP meeting held May 30th at the Business Assistance Center at the Northeast Wisconsin Technical College.
- During May, Commission staff continued to work on the development of a Multi-Hazard Mitigation Plan for the Oneida Tribe of Indians of Wisconsin.
- GIS staff assisted citizens and businesses with Bay-Lake RPC historical aerial photography in the Region.
- In May, the GIS Specialist continued to work on the 2010 WROC (Wisconsin Regional Orthophoto Consortium). With the ultimate goal of providing access to cost effective and coordinated digital orthophotography in the year 2010.