

BAY-LAKE REGIONAL PLANNING COMMISSION
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MONTHLY WORK PROGRAM ACTIVITY REPORT
By County
MAY 2005

BROWN COUNTY

- The Assistant Director provided the Village of Pulaski officials with a draft of the TID No. 2 Project Plan. The Assistant Director presented the project plan to the village's Joint Review Board and Plan Commission on May 16.
- The Executive Committee met on May 13 at the Green Bay Chamber of Commerce offices and toured the Meyer Theatre.
- The Executive Director met with the Brown County Planning Director on May 17 to coordinate the development of a consolidated Fox River Waterfront Plan and to discuss budget issues.
- The Executive Director, Assistant Director and Regional Transportation Planner attended a May 25 meeting of the Brown County Planning, Transportation and Development Committee to discuss levy and membership issues. Committee members voted 4-1 to remain with the Commission, and forwarded their recommendation to the June 15 meeting of the Brown County Board.
- Commission staff participated in a meeting of the Brown County Planning Commission's Transportation Subcommittee the morning of May 17 at Green Bay City Hall. The main agenda item involved review of preliminary output from the travel demand forecast model being used to develop the next long-range transportation plan for the Green Bay MPO.
- On May 9th the Regional Transportation Planner presented the draft Port of Green Bay – 2005 Economic Impact Report to the Brown County Harbor Commission.
- On May 31, the Assistant Planner and Economic Development Planner met with Jennifer Brown of the city of Green Bay to discuss the development of TID plans in the Green Bay area.
- On May 31st, the GIS Coordinator and Natural Resource Planner met with the WI DNR to discuss using L-THIA GIS.

DOOR COUNTY

- On May 17, the Natural Resources Planner met with the Door Peninsula Environmental Corridor Technical Advisory Committee to present the draft report and maps, and received input/comments.
- The Assistant Director and Economic Development Planner attended a Door County EDC Attainable Housing Meeting on May 10.
- On May 24th the Regional Transportation Planner presented draft elements of the Town of Union's Comprehensive Plan to the Town of Union Plan Commission and provided assistance relative to administration of the town's zoning ordinance.
- The GIS Specialist met twice with the Town of Gibraltar to update the Towns Official Zoning Map

FLORENCE COUNTY

- On May 2, the Executive Director and the Natural Resources Planner met with the All-Hazards Planning Committee to discuss the Florence County All-Hazards Mitigation plan.
- On May 4 the Executive Director and Assistant Director met with planning and UW Extension staff from Florence, Marinette and Oconto Counties to discuss a joint comprehensive plan and grant application for 2005.

KEWAUNEE COUNTY

- On May 3rd, the Regional Transportation Planner met with the Town of Franklin Plan Commission to provide technical assistance relative to construction of zoning ordinances and land use issues.
- On May 4th, the Regional Transportation Planner presented elements of the Town of Red River's Comprehensive Plan Update to the Town Plan Commission.
- On May 10, the Commission's Community Assistance Planner and Regional Transportation Planner met with the City of Kewaunee Plan Commission and Town of Pierce Plan Commission to present elements of each communities Comprehensive Plan update and to discuss joint planning issues.
- On May 18, the Commission's Community Planner presented elements of the Town of Luxemburg Comprehensive Plan and designated future land use for the town with assistance from the Town Plan Commission.
- The Assistant Director was the keynote speaker the Kewaunee County EDC's annual meeting held at the Northbrook Country Club in Luxemburg on May 18.
- The Commission held Open Houses for the Ice Age Trail on May 16 at the town of Montpelier in Kewaunee County, May 23 at the Village of Elkhart Lake in Sheboygan County and May 25 at the Manitowoc Public Library in Manitowoc County. The last Open House will be held June 7 at the Liberty Town Hall in Manitowoc County.
- During May, Commission staff continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.

MANITOWOC COUNTY

- The Executive Director and Community Assistance Planner met with the Village of Cleveland/Town of Centerville Joint Planning Committee on May 24 to review a proposal to undertake a comprehensive planning process for the two communities starting early this summer.
- The Economic Development Planner continued to provide CDBG-PFED grant administrative services to the City of Two Rivers, for its Eggers Industry, Inc. project throughout the month including follow-up on the final pay request for the project.
- The Commission held Open Houses for the Ice Age Trail on May 16 at the town of Montpelier in Kewaunee County, May 23 at the Village of Elkhart Lake in Sheboygan County and May 25 at the Manitowoc Public Library in Manitowoc County. The last Open House will be held June 7 at the Liberty Town Hall in Manitowoc County.
- The GIS Coordinator attended meetings May 5th with the Manitowoc County Soil & Water Conservation Department to discuss their nutrient management GIS project.

MARINETTE COUNTY

- On May 4 the Executive Director and Assistant Director met with planning and UW Extension staff from Florence, Marinette and Oconto Counties to discuss a joint comprehensive plan and grant application for 2005.
- On May 10 the Executive Director met with the City of Peshtigo/Town of Peshtigo Joint Planning Committee to review the first part of the land use element of the joint comprehensive plan.
- On 12th, the Regional Transportation Planner met with the Town of Pound Plan Commission to continue development of a Code of Ordinances and a Zoning Ordinance for the town

OCONTO COUNTY

- The Economic Development Planner submitted the final closeout documents to the WI Department of Commerce for the county's New View Industries project.
- On May 4 the Executive Director and Assistant Director met with planning and UW Extension staff from Florence, Marinette and Oconto Counties to discuss a joint comprehensive plan and grant application for 2005.

SHEBOYGAN COUNTY

- On May 9, the Commission's Community Assistance Planner and Assistant Director met with the Town of Wilson Plan Commission to discuss the start of the planning process for the town's Comprehensive Plan update.
- The Commission held Open Houses for the Ice Age Trail on May 16 at the town of Montpelier in Kewaunee County, May 23 at the Village of Elkhart Lake in Sheboygan County and May 25 at the Manitowoc Public Library in Manitowoc County. The last Open House will be held June 7 at the Liberty Town Hall in Manitowoc County.
- Staff reviewed three sewer service extensions in Sheboygan County in May. All three extensions were in the Sheboygan sewer service area, and therefore were reviewed for conformity with the *Sheboygan Urbanized Area Sewer Service Plan*.
- The Deputy Director of Public Works for the City of Sheboygan notified Commission staff that the Federal Emergency Management Agency (FEMA) approved the *City of Sheboygan Natural Hazards Mitigation Plan* in May.
- A meeting of the Sheboygan Transit Development Program (TDP) Review Committee was held on May 10. Agenda items at this meeting included distribution and final review of draft Chapter Eight of the TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation), distribution and final review of draft Chapter Five of the TDP (Ridership Opinion, with an emphasis on cross-tabulation analysis), and continued discussion of alternatives to be examined in the TDP process. Staff sent out agenda packets for this meeting (including meeting notice, agenda and minutes from the April 19 committee meeting) to review committee members on May 4.
- Commission staff met with staff of the Sheboygan Parking and Transit Utility the afternoon of May 26 to discuss the operating assumptions behind the alternatives being examined in the Sheboygan TDP.
- Commission staff continued work on the Year 2035 Sheboygan Area Transportation Plan (SATP) in May. Staff started the distribution of projected population, housing unit, employment, vehicle registration and school enrollment growth between 2000 and 2035 across the traffic analysis zones (TAZs) in Sheboygan County for the third and final future

land use scenario being examined in the planning process (Corridor Development) in late May.

- The MPO Transportation Planner represented the Commission at the 2005 Planning Conference of the Wisconsin Chapter of the American Planning Association (WAPA) on May 18 and 19. The conference was held at Blue Harbor Resort and Convention Center in Sheboygan. The MPO Transportation Planner moderated a session on Transit Oriented Development at the conference the morning of May 19.
- Commission staff participated in a meeting on smart growth planning cosponsored by the village of Howards Grove and the towns of Herman and Mosel the evening of May 18 at the Howards Grove Village Hall. The meeting was facilitated by staff from the UW Extension. Commission staff was invited to the meeting to provide expertise on transportation and housing matters affecting these jurisdictions and their long-range planning.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on May 26. Agenda items at this meeting included election of a new chairperson and vice chairperson for each committee; prioritization of Surface Transportation Urban Program (STP – Urban) candidate projects submitted for the 2007 – 2009 cycle; and updates on the travel demand forecast model and Year 2035 SATP, the Sheboygan TDP, and on other area planning activities. Staff sent out agenda packets for this meeting (including meeting notice, agenda, minutes from the April 21 joint meeting, and materials pertinent to prioritization of the STP Urban candidate projects) to members of both committees on May 18.
- Staff prioritized candidate STP Urban projects for the 2007 – 2009 funding cycle in mid to late May for review at the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees held on May 26. Projects were prioritized using the MPO STP Urban Project Prioritization Policy. Once the MPO advisory committees selected a project for funding (Indiana Avenue from South 17th Street to South 14th Street in the City of Sheboygan), staff sent correspondence to the WisDOT district office providing notification of the project selection.

MULTI-COUNTY/REGIONAL

- The Economic Development Planner attending the Wisconsin Economic Development Association (WEDA) Spring Conference in Lake Delton, May 4-6.
- The Budget and Personnel Committees met on May 5 at the Commission offices in Green Bay.
- The Executive Director and Assistant Director met with the Executive Director and Economic Development Planner from East Central Wisconsin RPC at the Commission offices to discuss inter-regional cooperative efforts.
- The Assistant Director and Economic Development Planner attended a Tax Incremental Financing District seminar in Madison on May 13.
- The Economic Development Planner, GIS Coordinator and GIS Specialist attending a website training session to update the Northeast Wisconsin Regional Economic Partnership (NEWREP) website on May 10.
- The Economic Development Planner attending a Global Speakers Conference on Manufacturing trends on May 17.
- The Assistant Director and Economic Development Planner facilitated an Economic Development Advisory Committee (EDAC) meeting on May 19.
- On May 17 and 31, the Assistant Director attended the steering committee meetings in Gillett to continue discussing plans for an Economic Development Summit on October 4.

- On May 12 and May 27, the Executive Director attended meetings of the Northeast Wisconsin Coalition on the Regional Economy (NEWCORE) to continue the process of implementing the NEW Regional Economic Opportunities Study.
- On May 19 the Executive Director met with the Statewide Comprehensive Outdoor Recreation Plan External Review Committee to review the development of an update to the SCORP for 2005-2010.
- The GIS Specialist participated in two conference calls pertaining to the multi-regional orthophotography consortium. Both conference calls were attended by the RPCs. The topic was Digital Orthophotography (QA/QC) Training in conferences that will be held later this year.
- The GIS Specialist attended a meeting in Wausau with the Ayres Associates, North Central RPC, and East Central RPC. The digital orthophoto project was the subject of the meeting. Project status and potential partners were discussed.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- The GIS Coordinator continued to work on the Bay-Lake RPC web mapping site.
- GIS staff continued to work on the Road End Study along with the draft report.
- The GIS Coordinator continued to work on the Lake Michigan Ice Age Trail GIS mapping for the project.
- On May 12th the GIS Coordinator participated in a WI DNR phone conference dealing with Web Mapping technologies.
- On May 17th the GIS Coordinator attended the *NSDI Bringing WI People Together* via the internet. The presentations discussed different web mapping structures that may work in Wisconsin.
- The GIS Coordinator, Tony Bellovary, participated in the Wisconsin Land Information Association (WLIA) Emergency Management Task Force meeting on May 24th by phone. The task forces mission is to identify the need and scope of a statewide homeland security geospatial strategy. The Task Force will then make recommendations on the steps needed to implement such a strategy.
- The Commission held Open Houses for the Ice Age Trail on May 16 at the town of Montpelier in Kewaunee County, May 23 at the Village of Elkhart Lake in Sheboygan County and May 25 at the Manitowoc Public Library in Manitowoc County. The last Open House will be held June 7 at the Liberty Town Hall in Manitowoc County.
- On May 24 the Executive Director attended a meeting of the Untied Way's Community Impact Council in Green Bay.
- On May 24th the GIS Coordinator participated in a phone conference as a WI representative for the FEMA Hazus-MH users group.
- On May 26th, the Regional Transportation Planner facilitated a meeting of the Technical Advisory Committee on Land Use and Transportation (TACLUT).
- On May 26th, the Commission staff attended a presentation by the WDNR-BER Natural Heritage Inventory Program and discussed methods to make NHI data more accessible and utilitarian.
- On May 26, the Natural Resources Planner discussed a joint EPA grant proposal with Betty Les of the Natural Heritage Inventory program.
- On May 31, the Natural Resources Planner submitted a region-wide grant proposal to EPA for a joint project with WDNR-BER Natural Heritage Inventory program to create a GIS model to identify critical habitats.