

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
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**MARCH 2008**  
**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**By County**

**BROWN COUNTY**

- On March 10<sup>th</sup> the Regional Transportation Planner presented the draft *Port of Green Bay – Economic Impact Study for 2007* to the Brown County Harbor Commission.
- On March 11<sup>th</sup>, the Executive Director attended a meeting of the Ashwaubenon Elderly Housing Committee to discuss housing issues concerning elderly housing and the regional housing trends.
- On March 13<sup>th</sup>, Commission staff attended the Ashwaubenon Economic Development Committee's monthly meeting discuss economic issues in Ashwaubenon.
- On March 18<sup>th</sup> the Executive Director attended the monthly meeting of the United Way Community Resource Impact Council.
- On March 19<sup>th</sup>, the Natural Resources Planner attended a meeting of the Central Brown County Water Authority in De Pere.
- On March 28<sup>th</sup> the Community Planner attended a meeting with the Sustainable Greater Green Bay Task Force and Brown County to begin planning the Spring 2008 Greater Green Bay Medication Collection.
- On March 31<sup>st</sup>, the Executive Director attended a meeting to continue to work with city of De Pere officials and citizens on a sustainable development initiative as a follow-up to a Sustainability Seminar held in February.
- At the 2008 Wisconsin Land Information Association (WLIA) Annual Conference, Brown County's GIS Coordinator Jeff DuMez, who was nominated by Bay-Lake RPC's GIS Coordinator Tony Bellovary, was presented with a Local Government Achievement award for his outstanding GIS Coordination efforts.

**DOOR COUNTY**

- Commission staff met with the Town of Egg Harbor Plan Commission on March 10<sup>th</sup> to continue development of the Town of Egg Harbor's Comprehensive Plan.
- Commission staff met with the Town of Gardner Planning Committee on March 10<sup>th</sup> to begin development of the Town of Gardner's Comprehensive Plan.
- On March 14<sup>th</sup>, the Commission's Executive Committee met for its regularly scheduled meeting at the village of Egg harbor Village Hall. Out-going County Board Chairman, Charlie Most, County Planner Mariah Goode, County Conservationist, Bill Schuster and the Door County EDC Director, Bill Chaudoir all provided the Commission with information on activities in Door County.
- On March 18<sup>th</sup>, Commission staff attended Door County Economic Development Corporation Attainable Housing Committee meeting to discuss housing issues.
- During March, the Executive Director continued to assist the Door County Soil and Water Department with development of a countywide stormwater management ordinance.
- During March, Commission staff assisted several towns in Door County with technical assistance related to planning and zoning issues.

**FLORENCE COUNTY**

- On March 13<sup>th</sup>, Commission staff and Florence County Safe Routes to School Task Force members held a community meeting at the town's Community Center to provide an update on Florence County Safe Routes to School planning process.

## **KEWAUNEE COUNTY**

- On March 5<sup>th</sup> and March 19<sup>th</sup>, the Executive Director met with a Steering Committee to finalize development of a sustainable development seminar to be held in Algoma on April 26<sup>th</sup>. Racine Mayor Gary Becker will be joined by Jay Moynihan from UWEX as keynote speakers.
- During the last month, Commission staff provided assistance to the Town of Franklin with revisions to their Comprehensive Plan.

## **MANITOWOC COUNTY**

- On March 3<sup>rd</sup> the Regional Transportation Planner met with the Town of Cooperstown Plan Commission to present and discuss a model land division ordinance.
- Commission staff participated in a meeting of the Manitowoc County Mobility Advisory Committee on March 11<sup>th</sup>.
- During the month of March, work continued on the Manitowoc County Comprehensive Plan. GIS staff continued inventorying land use to be used in the county comprehensive plan. BLRPC staff also continued to refine an online survey for communities participating in the county planning process.
- As part of the Manitowoc County multi-jurisdictional planning process, a meeting of the Manitowoc County Planning Advisory Committee (MCPAC) was held on March 26<sup>th</sup>. Agenda items addressed at this meeting included: finalizing online survey questions; cluster-level midpoint open house dates, locations and times; and a countywide “Strengths, Weaknesses, Opportunities and Threats” (S.W.O.T.) workshop.
- Work continued on the Maritime Metro Transit Development Program (TDP) in March. Commission staff consulted with the proposed members of the TDP Review Committee set a tentative date and time for the initial meeting of the committee (this was set for April 9<sup>th</sup> at 4:00 p.m.). The agenda for the April 9<sup>th</sup> meeting were sent to committee members in late March. Commission staff also continued work on the Community Profile chapter of the TDP in March.

## **MARINETTE COUNTY**

- On March 11<sup>th</sup> the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a town zoning ordinance.
- On March 13<sup>th</sup> the Regional Transportation Planner attended a Town of Grover Plan Commission meeting to discuss the administration of the town’s zoning ordinance.
- On March 13<sup>th</sup>, the Regional Transportation Planner met with the City of Marinette Plan Commission to present and discuss revisions to the City’s Code of Ordinances.
- On March 26<sup>th</sup>, the Commission’s Director and the Regional Transportation Planner met with WisDOT staff and City of Niagara officials to discuss options for motorized and non-motorized vehicle connections that could be constructed in conjunction with the USH 141 bridge deck replacement project.
- On March 27<sup>th</sup>, Commission staff met with the Marinette County Citizen Advisory Committee at Wausaukee High School to present and review draft elements of the County’s comprehensive plan. At this meeting, *Chapter 8: Transportation* and *Chapter 9: Utilities and Community Facilities* were presented to the committee.
- The Principal Planner met with Town of Amberg officials regarding the construction of a new fire station on March 31<sup>st</sup>.
- Commission staff continued to develop elements of the county’s Comprehensive Plan.
- On March 6<sup>th</sup>, the Executive Director and the Natural Resources Planner met with the Town of Stephenson and the WDNR to begin development of a Community Wildfire Protection Plan for the town.
- On March 13<sup>th</sup>, Commission staff met with three members of Niagara Safe Routes to School Task Force to discuss submitting the 2008 planning grant application for Niagara Safe Routes to School.

## **OCONTO COUNTY**

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff facilitated an Open House for the Village of Suring on March 11<sup>th</sup>, and met with the Village of Lena on March 5<sup>th</sup> and March 27<sup>th</sup>, the Town of Lena on March 5<sup>th</sup>, the Town of Stiles on March 17<sup>th</sup>, the Town of Abrams on March 11<sup>th</sup>, the Town of Chase on March 3<sup>rd</sup> and 31<sup>st</sup>, the Town of Little Suamico on March 6<sup>th</sup>, the Town of Morgan on March 4<sup>th</sup>, the Town of Townsend on March 3<sup>rd</sup>, the Town of Doty on March 31<sup>st</sup>.
- On March 27<sup>th</sup>, the Principal Planner and Community Planner met with the Oconto County Multi-Hazards Mitigation Steering Committee to continue work on the *Oconto County Multi-Hazards Mitigation Plan*.

## **SHEBOYGAN COUNTY**

- Commission staff met with Steve Hendrikse of the Sheboygan County Aging and Disability Resource Center (ADRC) the morning of March 11<sup>th</sup> to discuss the relationship between the county's elderly and disabled transportation program and the MPO transportation planning process, with emphasis on the need to include the county's elderly and disabled transportation program (including capital items) in the MPO Transportation Improvement Program (TIP). At this meeting, Commission staff was provided with an updated list of bus replacement requests for inclusion in the TIP.
- Commission staff met with the City of Sheboygan Falls Smart Growth Planning Committee the evening of March 11<sup>th</sup> to discuss the Commission's proposal to complete a Comprehensive Plan Update for the city.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on March 27<sup>th</sup>. Agenda items at this meeting included: distribution and review of a revised draft of Section 4 (Update of Bicycle and Pedestrian Recommendations) of the SAFETEA-LU compliance amendment to the *Year 2035 Sheboygan Area Transportation Plan (SATP)*; distribution and review of a revised draft of Section 5 (Updated Financial Plan) of the SAFETEA-LU compliance amendment to the *Year 2035 SATP*; an update on the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2008 – 2011*; and an update on various other planning activities.
- Commission staff revised draft Sections 4 and 5 of the SAFETEA-LU compliance amendment to the *Year 2035 SATP* in March based on comments received from Sheboygan MPO Technical and Policy Advisory Committee members at their February joint meeting.
- Commission staff revised draft Tables 4 (Elderly and Disabled Transportation Capital Projects) and 5 (Bicycle and Pedestrian Transportation Projects) of the *2008 – 2011 TIP* in March based on comments received from Sheboygan County ADRC staff and Sheboygan County Planning and Resources Department staff.
- Anticipating a conformity analysis on the *Year 2035 SATP* and the *2008 – 2011 TIP* in the near future, Commission staff continued to discuss adjustments that need to be made to the travel demand forecast model with WisDOT travel forecasting staff, and also continued to discuss emission factor development with WDNR Bureau of Air Management staff in March. Part of this effort in March involved intense review and adjustment of projected socioeconomic data at the traffic analysis zone (TAZ) level for all intermediate years in which the conformity analysis is conducted (2009, 2012, 2020 and 2030).

## **MULTI-COUNTY/REGIONAL**

- The Natural Resources Planner and the Community Planner attended a water conservation workshop on March 4<sup>th</sup>.
- The Natural Resources Planner attended a panel discussion on the Great Lakes Water Compact in Milwaukee on March 5<sup>th</sup>.
- The Executive Director met with the Lake Michigan Stakeholders Steering Committee on March 6<sup>th</sup>, to continue to work on defining the mission and scope of the Stakeholders Group.
- During March, Commission staff continued to work on the development of a Multi-Hazard Mitigation Plan for the Oneida Tribe of Indians of Wisconsin. Commission staff coordinated and provided input at a meeting with the steering committee on March 17<sup>th</sup> in Oneida.

- The Natural Resources Planner participated in FEMA's Pre-Disaster Mitigation Grant Program National Evaluation process in Leesburg, Virginia, from March 9<sup>th</sup> to March 14<sup>th</sup>.
- On March 17<sup>th</sup> the Community Planner attended a meeting of the Northeast Wisconsin Land Trust Board of Directors.
- On March 18<sup>th</sup>, the Principal Planner attended the 6<sup>th</sup> Annual Global Trade Conference held at the Paper Valley Hotel in Appleton.
- On March 18<sup>th</sup>, the Natural Resources Planner attended a Community Wildfire Planning Workshop.
- The Principal Planner participated in the Sustainable Forestry Conference Steering Committee teleconference on March 20<sup>th</sup> to continue planning for the 4th Annual Sustainable Forestry Conference scheduled for April.
- On March 25<sup>th</sup>, the Natural Resources Planner met with the East Central Wisconsin Regional Planning Commission and Glacierland RC&D to begin preparing a Buy Local Buy Wisconsin grant for wineries in the region.
- On March 25<sup>th</sup>, Commission staff participated in a meeting of the Sustainable Communities of Northeast Wisconsin (SCoNEW) to continue planning for a regional sustainability conference to be held in the fall of 2008 in Green Bay.
- On March 28<sup>th</sup>, the Principal Planner participated in the monthly NEWREP meeting held at the Business Assistance Center in Green Bay.
- GIS staff assisted citizens and businesses with Bay-Lake RPC historical aerial photography in the Region.
- At the 2008 Wisconsin Land Information Association (WLIA) annual conference, the GIS Coordinator Tony Bellovary was presented with a Distinguished Service Award for his two years of service on the Board of Directors.
- Commission staff participated in two meetings of the Northeast Wisconsin Travel Demand Forecast Model work group in March. The March 4<sup>th</sup> meeting was held in Madison, and Commission staff participated via teleconference. The March 28<sup>th</sup> meeting was held at the WisDOT Northeast Region office in Green Bay.
- The Natural Resources Planner participated in a conference call with the Chicago Area Planning Commission to continue to work on the development of an early summer 2008 Lake Michigan Academy Conference.