

BAY-LAKE REGIONAL PLANNING COMMISSION
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JUNE 2007
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On June 1st, the Executive Director attended the Brown County United Way Summit to present and discuss the Bay Area Community Council's Out of Poverty report.
- On June 14th, Commission staff attended the Village of Ashwaubenon Economic Development Committee meeting to discuss economic opportunities in the Village of Ashwaubenon.
- On June 18th, Commission and Brown County Planning staff met with the Oneida Nation to present a proposal to cooperatively develop a Comprehensive Plan for the Oneida Reservation.
- On June 19th, Commission staff participated in a meeting of the Brown County Planning Commission Transportation Subcommittee.
- On June 26th, the Executive Director attended the monthly meeting of the Community Access and Resource Impact Council of the Brown County United Way to review information on 211 in Brown County.
- Throughout June, Commission staff worked with Brown County Planning Commission staff to evaluate land use scenarios for the Village of Suamico as part of a Cost of Community Services Study.
- Staff completed a draft of the *Brown County All Hazards Mitigation Plan*. The plan is available for public review.

DOOR COUNTY

- On June 11th, Commission staff met with the Egg Harbor Town Plan Commission to discuss land use planning and encouraged the Town Plan Commission to develop a vision statement for the town.
- On June 18th, the Natural Resources Planner attended a meeting of the Door County Natural Areas Group to further plan the development of a green-printing plan to be developed by the Trust for Public Lands.
- On June 18th, the GIS Coordinator assisted Martenson & Eisele, Inc. with GIS data to be used for completing the Village of Egg Harbor's Comprehensive Plan.
- On Saturday, June 23rd, the Regional Transportation Planner conducted a public information meeting "Open House" to present and review the draft of the *Town of Union 20-Year Comprehensive Plan*.
- On June 28th the Regional Transportation Planner met with the Town of Union Plan Commission to conduct a public hearing on the *Town of Union 20-Year Comprehensive Plan*. The public hearing was followed by a Plan Commission meeting at which the Comprehensive Plan was recommended for adoption.
- On June 28th, the Executive Director gave a presentation about the Niagara Escarpment at the Baileys Harbor Town Hall as part of The Ridges Sanctuary weekly lecture series.

- Commission staff continued to gather information and develop the resource report portion of the Door County Comprehensive Plan.

FLORENCE COUNTY

- Commission staff provided technical assistance to Florence County on codifying and updating the county's ordinances.
- The Principal Planner participated in a teleconference on June 4th to discuss the 3rd Annual Sustainable Forestry Conference held in April and to begin planning for the 2008 conference to be held in March in Florence.

KEWAUNEE COUNTY

- On June 5, 2007, the Regional Transportation Planner facilitated a public hearing for the Town of Franklin Code of Ordinances. The public hearing was followed by a Plan Commission at which the Commission recommended adoption of the code of ordinances by the Town Board.
- During June, the Regional Transportation Planner worked with the towns of Casco and Luxemburg on "licensing ordinances" for large farm operations.

MANITOWOC COUNTY

- The Principal Planner attend the Economic Development Corporation of Manitowoc County monthly board meeting on June 6th to present the Commission's completed *2006 CEDS Annual Report* and to give a brief overview of Manitowoc County's comprehensive planning process.
- On June 26th, Commission staff attended a meeting with Manitowoc County, the City of Manitowoc, the City of Two Rivers and the WDOA to discuss the County's comprehensive planning grant and administration of the grant.
- On June 27th, Commission staff presented information on the Manitowoc County Comprehensive Plan timeline and planning process to local officials in the County. This was the "Manitowoc County Multi-Jurisdictional Planning Process Kick-Off Meeting;" some 75 to 80 individuals participated in this meeting.
- On June 28th, the Commission's Regional Transportation Planner met with the Manitowoc County All Hazard Plan steering committee to present draft materials for the *Manitowoc County All Hazards Mitigation Plan*.
- Commission staff printed copies of the *Village of Cleveland 20-Year Comprehensive Plan* adopted by the Village Board on May 8, 2007.
- The Office Accounts Coordinator and Principal Planner completed the semi-annual report and closeout documents for J.E. Hamilton Community House in Two Rivers.
- The GIS Coordinator continued to update the critical facilities for the County All-Hazard Plan.

MARINETTE COUNTY

- On June 26th, the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a zoning and a subdivision ordinance.
- On May 28th the Regional Transportation Planner met with the City of Marinette Plan Commission to review the City's Code of Ordinances for needed revisions.

- The Principal Planner met with the Marinette County Business and Industry Board at Newingham's in Wausaukee on June 21st to present the Commission's *2006 CEDS Annual Report* and to give a brief overview of Marinette County's comprehensive planning process.

OCONTO COUNTY

- Commission staff began meeting with individual Oconto County communities to begin working on their comprehensive plans. Staff met with the Town of Lena on June 6th and 27th, the Town of Abrams on June 12th, the Village of Lena on June 13th, the Town of Stiles on June 18th, the Towns of Spruce and Brazeau on June 21st, and the Town of Chase on June 28th.
- Throughout the month, Commission staff worked on the county's Comprehensive Plan. The third of three mid-point Open Houses was held at the Town of Mountain Town Hall on June 14th. Updating of the county's land use inventory continued.
- On June 27th, the Natural Resources Planner and the GIS Coordinator facilitated a meeting with the Town of Riverview, WDNR, and US Forest Service to continue development of a Community Wildfire Protection Plan (CWPP) for the town. The Town currently is recovering from the June 7th, 2007, tornado.
- Commission GIS Staff continued to update the County land use inventory.

SHEBOYGAN COUNTY

- The Executive Director and Principal Planner presented to the Town of Holland Plan Commission on June 25th regarding their comprehensive plan.
- On June 5th, Commission staff helped to facilitate an environmental consultation meeting regarding the *Year 2035 Sheboygan Area Transportation Plan (SATP)* at the WisDOT Northeast Region office in Green Bay. In addition to Commission and WisDOT Northeast Region staff, representatives from the following agencies were in attendance: WisDOT Bureau of Planning and Economic Development, Wisconsin DNR Central Office, Sheboygan County Planning and Resources Department, Federal Highway Administration (FHWA) Wisconsin Division, USEPA Region 5, U.S. Fish and Wildlife Service, and the U.S. Army Corps of Engineers. An overview of the *Year 2035 SATP* was presented, including distribution and review of an executive summary of the plan. There was considerable discussion concerning environmental resources evaluation, particularly in the area of potential impacts of recommended transportation improvements involving added capacity. Finally, there was discussion concerning transportation plan level environmental mitigation policies that could be considered in revising the *Year 2035 SATP*. Environmental consultation is one of several areas where the *Year 2035 SATP* is being revised to be compliant with the most recent federal surface transportation legislation (SAFETEA-LU) in 2007.
- On June 8th, the Commission approved the *Sheboygan MPO Public Participation Plan* and amendments to the *Year 2035 SATP* and the *2007 – 2010 Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP)*. All of the adopted items were transmitted to pertinent federal and state agencies in mid June.
- On June 14th, Commission staff held an environmental consultation meeting with Wisconsin DNR Southeast Region staff at the Wisconsin DNR Plymouth Field Office. The format for this meeting was similar to the June 5th meeting noted above.
- On June 19th, Commission staff held a meeting concerning the draft *Sheboygan County All Hazards Mitigation Plan* designed for the six incorporated communities in the county (all

villages) that did not have representation on the plan steering committee. Unfortunately, none of the six villages participated in the meeting. The Commission staff and Sheboygan County's Emergency Management Coordinator have now given these villages until July 6th to provide input on the plan (even a statement indicate no comment on the plan will suffice) in order to preserve their ability to adopt the plan at the village level. Commission staff also continued to work on editing the *Sheboygan County All Hazards Mitigation Plan* in June; the draft plan will be transmitted to Wisconsin Emergency Management (WEM) for review the week of July 9th.

- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on June 28th. Agenda items at this meeting included: election of officers for the MPO Policy Advisory Committee; an update on efforts to make the *Year 2035 SATP* compliant with SAFETEA-LU (environmental consultation and other tasks); and an update on other planning activities. Staff sent out agenda packets for this meeting (including meeting notice, agenda and minutes from the May 24th joint meeting) to members of both committees on June 21st.
- Commission staff wrote the Alternatives Analysis chapter of the Sheboygan Transit Development Program (TDP) in June, and also began drafting the Recommended Plan chapter of the Sheboygan TDP in late June.
- Commission staff worked on additions to the *Year 2035 SATP* that will make that plan compliant with SAFETEA-LU during much of June, particularly in the area of environmental consultation. The GIS Coordinator helped prepare a series of maps to be used in environmental consultation and analysis, and staff has begun analyzing the impacts of the seven capacity adding recommended transportation improvements in terms of: potential relocations (by land use); historical buildings and sites; parks and other recreational lands; environmental corridors; and other sensitive lands.

MULTI-COUNTY/REGIONAL

- Commission staff participated in training concerning "Safe Routes to Schools" planning in Madison on June 4th. Communities in the region are encouraged to contact the Commission if they need assistance in this area of transportation planning.
- The full Commission met on June 8th for their regularly scheduled meeting at the Bay-Lake Regional Planning Commission's offices on Jackson Street in Green Bay.
- On June 8th, the GIS Coordinator participated in a conference call for the WLIA Board of Directors meeting.
- In June, the GIS Specialist began working on the WLIA 2010 Orthoimagery Task Force. The GIS Specialist is co-chair of the task force along with representatives from NCWRPC and ECWRPC. The kickoff meeting was held in Stevens Point on June 8th. The focus of this meeting was to introduce the task force and to solicit participation from interested parties.
- The Principal Planner attended the monthly Northwoods Economic Steering Committee on June 14th to continue planning for the Northwoods Economic Summit III to be held October 2nd at the Four Seasons Resort in Pembine.
- The Principal Planner attended the quarterly meeting of the International Trade Advisory Committee on June 15th at the Business Assistance Center on the Northeast Wisconsin Technical College campus in Green Bay.

- Commission staff participated in a staff-level meeting to review preliminary materials concerning WisDOT's *Connections 2030* multimodal transportation plan on June 18th. This meeting was held at the WisDOT Northeast Region office.
- Commission staff participated in a meeting of the WisDOT Local Roads and Streets Council in Wisconsin Rapids on June 21st.
- On June 26th, the GIS Coordinator participated in a WIGICC working group meeting in Madison, WI. The group is getting ready for the WIGICC 2-day summit meeting for this summer. Information regarding the project can be viewed at <http://www.sco.wisc.edu/wigicc/>.
- On June 28th, the GIS Coordinator submitted an application for the National Geospatial Advisory Committee (NGAC). The GIS Coordinator received references from the State Cartographer, USGS Liaison for WI, WLIA President, and GIO.
- On June 28th, Commission staff hosted a meeting of the Northeast Wisconsin Regional Access to Transportation Committee. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- Commission staff continued working on the habitat mapping project for the Upper Green Bay Basin.
- The Natural Resources Planner completed and distributed the coastal hazards mitigation planning guide.