

BAY-LAKE REGIONAL PLANNING COMMISSION
211 NORTH BROADWAY, SUITE 211
GREEN BAY, WI, 54303
www.baylakerpc.org

MONTHLY WORK PROGRAM ACTIVITY REPORT

By County
JULY 2005

BROWN COUNTY

- The Assistant Director met with Jennifer Brown of the City of Green Bay on July 8 and July 15 to help draft project plans for two of the city's Tax Incremental Financing Districts.
- Commission staff continued to work with Brown County Planning Commission staff on the Consolidated Waterfront Plan for Green Bay and the Fox River. Staff met with Brown County Planning staff on July 5th to identify potential waterfront development areas. Staff presented compiled and presented a list of grant and financial assistance programs at the July 25th Waterfront Advisory Committee meeting.
- During the last month the Regional Transportation Planner completed a draft of a modal shift study that will be presented to the Brown County Harbor Commission in August. The study determines the environmental impacts that are likely to occur if the cargo tonnage shipped through the Port of Green Bay in 2004 were shifted to either rail or truck transport.
- On July 25, the Natural Resources Planner and the GIS Coordinator met with UWGB and UW-Sea Grant staff to discuss the work the Commission on done in Baird Creek using L-THIA.
- Commission staff participated in a meeting of the Brown County Planning Commission's Transportation Subcommittee the morning of July 26 at Green Bay City Hall. The main agenda item involved continued review of output from the travel demand forecast model being used to develop the next long-range transportation plan for the Green Bay MPO.

DOOR COUNTY

- During July the Regional Transportation Planner continued work on draft elements of the Town of Union's Comprehensive Plan. The land use element of the Town's first comprehensive plan was presented to the Plan Commission on July 26th.
- The GIS Specialist met with the town of Gibraltar to update the town zoning map and begin work on the official map.

FLORENCE COUNTY

- During July, Commission staff continued to develop the *Florence County All-Hazards Mitigation Plan*.
- In July the GIS Specialist attended two town board meetings with the County Zoning Administrator to update the County Zoning Map. The meetings were with the Towns of Tipler (20th) and Fence (25th).

KEWAUNEE COUNTY

- On July 12, the Commission's Community Assistance Planner hosted the City of Kewaunee Midpoint Open House to present background data for the city's Comprehensive Plan update and to answer any questions from the public.

- On July 13, the Commission's Community Assistance Planner hosted the Town of Pierce Midpoint Open House to present background data for the town's Comprehensive Plan update and to answer any questions from the public.
- On July 14, the Commission's Community Assistance Planner hosted the Town of Luxemburg Midpoint Open House to present background data for the town's Comprehensive Plan and to answer any questions from the public.
- On July 21, the Commission's Community Planner met with the Kewaunee County Smart Growth Committee to provide an update of the Kewaunee County planning process.
- On July 28th, the Regional Transportation Planner met with the Town of Franklin Plan Commission to provide technical assistance relative to construction of code of ordinance that will include a comprehensive revision of the town's zoning ordinance.
- During July, Commission staff continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.

MANITOWOC COUNTY

- On July 25, the Assistant Director and Community Assistance Planner met with the Town of Centerville/Village of Cleveland Smart Growth Commission to initiate the joint comprehensive planning process.
- The GIS Coordinator continued to work with Manitowoc County Soil & Water Department on their nutrient management GIS mapping project.
- The Economic Development Planner continued to provide CDBG-PFED grant administrative services to the City of Two Rivers, for its Eggers Industry, Inc. project throughout the month including follow-up on the final pay request for the project.

MARINETTE COUNTY

- On July 6th, the Executive Director met with city of Marinette Mayor to review the update of the Marinette Sewer Service Plan. On July 28th, the Executive Director conducted a meeting of the Marinette Sewer Service Plan Technical Advisory Committee at the Marinette City Hall.
- On July 7th, the Regional Transportation Planner met with the Town of Pound Plan Commission to continue development of a Code of Ordinances and a Zoning Ordinance for the town. During the last month the Commission staff prepared and presented draft copies of the town's zoning ordinance to the Marinette County Zoning Department for review and comment.
- On July 12th the Executive Director and the Regional Transportation Planner met with the City of Peshtigo/Town of Peshtigo Joint Planning Committee to discuss the community image survey and to continue work on the land use element of the joint comprehensive plan.
- On July 15th, the Executive Committee of the Commission met at the Marinette County Courthouse followed by a tour of DeCrane Aircraft Seating Company in Peshtigo.
- On July 18th, the Executive Director met with the Chair of the Town of Amberg Plan Commission to review changes to the town's Land Division Ordinance.
- On July 20th the Regional Transportation Planner attended a meeting of the City of Marinette's Shared Ride taxi – Transportation Coordination Committee and provided an update on federal transportation legislation.

OCONTO COUNTY

- The Assistant Director met with staff from the Oconto County Sheriff's Department on July 11 and 15 to finalize a grant application to the Wisconsin Office of Justice Assistance to receive funding for an interoperability system that is designed to allow law enforcement and public safety officials to talk across disciplines and jurisdictions via radio communications. Application was submitted on July 15.
- The Economic Development Planner continued working on the closeout documentation for the CDBG funds received by the Village of Coleman.

SHEBOYGAN COUNTY

- A meeting of the Sheboygan Transit Development Program (TDP) Review Committee was held on July 14. This meeting involved the continued review of alternatives being examined in the TDP planning process. The review committee moved in the direction of a "preferred alternative" at this meeting.
- Commission staff met with staff of the Sheboygan Parking and Transit Utility the afternoon of July 28 to discuss the details and operating assumptions behind the "preferred alternative" discussed at the July 14 TDP Review Committee meeting, so that this alternative (or various iterations of the alternative) can be presented at the next meeting of the TDP Review Committee, scheduled for August 4.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on July 28. Agenda items at this meeting included review of output from the travel demand forecast model for the 2035 development scenarios examined in the *Year 2035 Sheboygan Area Transportation Plan (SATP)*, selection of a preferred development scenario to be carried forward in completing the *Year 2035 SATP* (due to lack of quorums, this item will be taken up at the next meeting, which is scheduled for August 25), preliminary suggestion of projects to be tested with the travel demand forecast model, and an update on various other planning activities, including the Sheboygan TDP. Staff sent out agenda packets for this meeting (including meeting notice, agenda and minutes from the May 26 joint meeting) to members of both committees on July 18.
- Commission staff facilitated a public hearing on a proposed Type I Amendment to the *2015 Sheboygan Urbanized Area Sewer Service Plan* the morning of July 28, 2005, at the Sheboygan County Administration Building.

MULTI-COUNTY/REGIONAL

- The GIS Coordinator attended the Wisconsin Emergency Management GIS needs assessment final presentation at the Wisconsin Department of Military Affairs in Madison on July 12, 2005. Commission staff were interviewed for this report which dealt with GIS data needs for emergency management in Wisconsin.
- On July 15th, the Executive Committee of the Commission met at the Marinette County Courthouse followed by a tour of DeCrane Aircraft Seating Company in Peshtigo.
- On July 19th, the Executive Director attended the final meeting of the Northeast Wisconsin Coalition on the Regional Economy (NEWCORE) to continue the process of implementing the NEW Regional Economic Opportunities Study.
- The GIS Coordinator and Executive Director met with the Ice Age Trail Core Planning Team in Oshkosh July 21st to review comments from the Open Houses and further refine the proposed corridor.

- The Executive Director and Natural Resources Planner met with the US Army Corps of Engineers Detroit District staff on July 20th to discuss the Corps Planning Assistance to State Program.
- On July 28, the Assistant Director attended the WHEDA Public Hearing held at the Green Bay City Hall.
- The Assistant Director, Economic Development Planner, and Accounts Coordinator continued working on the 2005 CEDS Annual Report.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- The GIS Coordinator continued to work on the Bay-Lake RPC web mapping site.
- GIS staff continued to work on the Road End Study along with the draft report.
- The GIS Coordinator continued to work on the Lake Michigan Ice Age Trail GIS mapping for the project.
- Throughout the month, the Natural Resources Planner has been developing a Fish and Wildlife Foundation grant to receive funding to create a GIS habitat model for the Upper Green Bay Basin.