

**BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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**FEBRUARY 2008
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County**

BROWN COUNTY

- During February, Commission staff continued to work on the development of a Hazard Mitigation Plan for the Oneida Tribe of Indians of Wisconsin. Commission staff coordinated a meeting with the steering committee on February 1st in Oneida.
- On February 6th, the Executive Director attended a meeting to continue to work with city of De Pere officials and citizens on a sustainable development initiative and workshop.
- On February 14th, Commission staff attended the monthly meeting of the Ashwaubenon Economic Development Committee to discuss housing issues concerning elderly housing and the overall housing stock in Ashwaubenon.
- On February 20th, the Executive Director participated in an assessment of the Port of Green Bay
- The Commission hosted, and the Natural Resources Planner participated, in a meeting of the Lower Fox Basin Partnership group on February 21st.
- On February 21st the Community Planner attended a meeting of the Sustainable Greater Green Bay Task Force.
- On February 26th the Executive Director attended the monthly meeting of the United Way Community Resource Impact Council.
- On February 27th, the Executive Director helped organize and presented information at a workshop on the St. Norbert College campus about how to create a sustainable community. More than 55 citizens of the city of De Pere attended.
- On February 28th the Community Planner submitted an EPA grant on behalf of the City of Green Bay for monies to conduct a pharmaceutical collection.
- During the last month the Regional Transportation Planner initiated development of the Port of Green Bay – Economic Impact Study for 2007. The study will be completed and presented to the county in March.

DOOR COUNTY

- Commission staff met with the Town of Egg Harbor Plan Commission on February 11th to continue development of the Town of Egg Harbor's Comprehensive Plan.
- Commission staff met with the Town of Gardner Planning Committee on February 11th to begin development of the Town of Gardner's Comprehensive Plan.
- During February, the Executive Director continued to assist the Door County Soil and Water Department with development of a countywide stormwater management ordinance.
- The GIS Coordinator assisted the Village of Sister Bay's consultant with land use GIS data that will be used in their comprehensive plan.
- In February, the Regional Transportation Planner reviewed Door County's s. 85.21 application for funding the county's elderly and disabled transportation services.

FLORENCE COUNTY

- Commission staff continued to develop the Florence Safe Routes to School Plan.
- In February the Regional Transportation Planner reviewed Florence County's s. 85.21 application for funding the county's elderly and disabled transportation services.

KEWAUNEE COUNTY

- On February 7th and 19th, the Executive Director worked with other members of a Steering Committee to begin development of a sustainable development workshop to be held in Algoma on April 26th.
- During the last month, Commission staff provided assistance to the Town of Franklin with revisions to their Comprehensive Plan.
- In February, the Regional Transportation Planner reviewed Kewaunee County's s. 85.21 application for funding the county's elderly and disabled transportation services.

MANITOWOC COUNTY

- During the month of February, work continued on the Manitowoc County Comprehensive Plan. GIS staff continued inventorying land use to be used in the county comprehensive plan. BLRPC staff also met with County planning staff to create an online survey for communities participating in the county planning process. Commission staff also refined the transportation chapter of the plan to include crash analysis.
- Commission staff gave reports on the Maritime Metro TDP and on the Manitowoc County mobility manager to the Commission's Work Program Committee at its meeting on February 8th.
- Commission staff participated in a strategic planning meeting with the Manitowoc County ADRC's newly hired mobility manager and with county transportation program stakeholders on February 12th.
- Work commenced on the Maritime Metro Transit Development Program (TDP) in February. Commission staff met with Maritime Metro Transit staff on February 12th to review the TDP scope of services, review a tentative list of TDP review committee members, and set a tentative date and time for the initial meeting of the TDP review committee. Commission staff also started work on the Community Profile chapter of the TDP in late February.
- As part of the Manitowoc County multi-jurisdictional planning process, three cluster meetings were held to discuss the online community survey, review nominal group exercises and previously prepared chapters involving background data, and present upcoming local meeting schedules. The Lakeshore Cluster met on February 19th at the Manitowoc City Hall, the Southern Cluster met on February 26th at the Schleswig Town Hall, and the Northwest Cluster met in the Village of Reedsville on February 27th.
- In February, the Regional Transportation Planner reviewed Manitowoc County's s. 85.21 application for funding the county's elderly and disabled transportation services.

MARINETTE COUNTY

- On February 11th the Regional Transportation Planner attended a Town of Grover Board meeting to provide assistance with the administration of the town's zoning ordinance.
- On February 12th the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a town zoning ordinance.
- On February 18th, Planning and GIS staff assisted Ayres Associates with a 2001 land use map to be used for a Village of Crivitz grant application.
- On February 26th the Regional Transportation Planner met with the Village of Wausaukee Plan Commission to provide information on development of the village's comprehensive plan.
- In February, the Regional Transportation Planner reviewed the County's s. 85.21 application for funding the county's elderly and disabled transportation services.

- During the last month, Commission staff continued to develop elements of the county's Comprehensive Plan. The county's comprehensive plan advisory committee will meet in Crivitz on March 28, 2008.

OCONTO COUNTY

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff facilitated an Open House for the Town of Little Suamico on February 13th, and met with the Village of Lena on February 16th, the Town of Lena on February 16th, the Town of Stiles on February 18th, the Town of Abrams on February 12th, the Town of Chase on February 4th, the Town of Little Suamico on February 7th, the Village of Suring on February 20th, the Town of Morgan on February 5th, the Town of Lakewood on February 11th, the Town of Doty on February 25th, the towns of Breed and Brazeau on February 5th, and the towns of Spruce and Bagley on February 12th.
- The Principal Planner met with Village of Lena officials on February 18th and 27th to begin creating a tax incremental financing district.
- On February 28th the Principal Planner and Community Planner met with the Oconto County Multi-Hazards Mitigation Steering Committee to continue work on the *Oconto County Multi-Hazards Mitigation Plan*.
- During February, Commission staff continued to work on the development of a Riverview Community Wildfire Protection Plan.
- In February, the Regional Transportation Planner reviewed the County's s. 85.21 application for funding the county's elderly and disabled transportation services.

SHEBOYGAN COUNTY

- The GIS Coordinator assisted the Sheboygan County Planning Dept. with GIS data to be used in their County comprehensive plan.
- Commission staff gave an update on activities of the Sheboygan MPO at the Commission's Work Program Committee meeting on February 8th.
- Commission staff participated in a public information meeting on February 13th sponsored by the WisDOT Northeast Region concerning a proposed interchange along Interstate 43 in the Town of Mosel to serve Whistling Straits Golf Course during major PGA events. This "event only" interchange, if built, would be sponsored by and paid for by WisDOT and the Kohler Company through a "public-private partnership."
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTPP) Citizens' Advisory and Technical Committee (CATC) on February 28th.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on February 28th. Agenda items at this meeting included: review of the implementation timetable of bicycle and pedestrian transportation projects in the SAFETEA-LU compliance amendment to the *Year 2035 Sheboygan Area Transportation Plan (SATP)*; discussion of strategies to remedy shortfalls in mid-term and long-term revenues to finance recommended bicycle and pedestrian transportation improvements in the SAFETEA-LU compliance amendment to the *Year 2035 SATP*; an update on the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2008 – 2011*; and an update on various other planning activities.
- Anticipating a conformity analysis on the *Year 2035 SATP* and the *2008 – 2011 TIP* in the near future, Commission staff continued to discuss adjustments that need to be made to the travel demand forecast model with WisDOT travel forecasting staff, and also continued to discuss emission factor development with WDNR Bureau of Air Management staff in February.
- In February, the Regional Transportation Planner reviewed the County's s. 85.21 application for funding the county's elderly and disabled transportation services.

MULTI-COUNTY/REGIONAL

- During February, Commission staff continued to work on the development of a Hazard Mitigation Plan for the Oneida Tribe of Indians of Wisconsin. Commission staff coordinated a meeting with the steering committee on February 1st in Oneida.
- Commission staff participated in a special meeting of the WisDOT Local Roads and Streets Council (LRSC) the morning of February 7th. Commission staff also participated in a regular meeting of the WisDOT LRSC Regulatory, Environmental and Legislative Committee the afternoon of February 7th. Both meetings were held at the WisDOT North Central Region office in Wisconsin Rapids.
- The Principal Planner attended the Association of Wisconsin Regional Planning Commissions meeting in Madison on February 8th.
- On February 18th, Commission staff participated in a meeting of the Sustainable Communities of Northeast Wisconsin to continue planning for a regional sustainability conference.
- Commission staff participated in a Public Transit-Human Services Transportation Coordination Planning meeting for RPC staff that was sponsored by the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors (via teleconference) on February 19th.
- The Principal Planner participated in the Sustainable Forestry Conference Steering Committee teleconference on February 21st to continue planning for the 4th Annual Sustainable Forestry Conference scheduled for April.
- The Principal Planner attended the quarterly International Trade Advisory Committee meeting at the Business Assistance Center in Green Bay on February 22nd.
- On February 26th, the Principal Planner participated in Northwoods Economic Steering Committee teleconference to continue planning for the 2008 conference scheduled for October.
- The Natural Resources Planner attended a water conservation workshop in Grand Chute on February 27th.
- On February 29th, the Principal Planner participated in the monthly NEWREP meeting held at the Bordini Center in Appleton.
- GIS staff assisted citizens and businesses with Bay-Lake RPC historical aerial photography in the Region.
- During February, Commission staff concluded work on the EPA critical habitat study using GIS.
- The Natural Resources Planner participated in a conference call with the Chicago Area Planning Commission to continue to work on the development of an early summer 2008 Lake Michigan Academy Conference.
- The GIS Coordinator participated in a WLIA Board of Directors conference call.
- The GIS Coordinator, with assistance from UW-Sea Grant, began upgrading Bay-Lake RPC's internet mapping server (maps.baylakerpc.org) from ArcIMS 9.1 to ArcIMS 9.2.