

**BAY-LAKE REGIONAL PLANNING COMMISSION
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**MONTHLY WORK PROGRAM ACTIVITY REPORT
By County
DECEMBER 2006**

BROWN COUNTY

- The Executive Director continued to work on a Cost of Services Study for the Village of Suamico in cooperation with Brown County Planning Department staff.
- Commission staff continued to develop the *Brown County All Hazards Mitigation Plan*.

DOOR COUNTY

- On December 7, the Regional Transportation Planner met with the Town of Union Plan Commission to continue review and development of the comprehensive plan. Additionally, during the last month the Regional Transportation Planner prepared and provided the town with 650 copies of a comprehensive plan summary that was included into a mailing to all town property owners.
- On December 12, Commission staff met with the Egg Harbor Town Plan Commission to review the population and housing demographics chapter of the Town of Egg Harbor Comprehensive Plan.
- On December 18, the Executive Director and Community Planner met with Door County Planning staff to continue to discuss the process for developing the county's comprehensive plan.
- During December, the Regional Transportation Planner continued working on development of a comprehensive plan for the Town of Union.

FLORENCE COUNTY

- The Executive Director assisted the Florence County Conservationist with presenting the *Florence County Land & Water Resource Management Plan* to the state Land and Water Conservation Board on December 5.
- The GIS Coordinator continued to assist the County and Ruckert-Mielke on the creation of the County's GIS Autodesk Web-Mapping Site. Bay-Lake RPC created many of the datasets that will be made available for viewing on the site.

KEWAUNEE COUNTY

- On December 6, the Commission's Community Planner met with the Town of Pierce Plan Commission to continue work on the update and revision of the Town's Zoning Ordinance.
- On December 6, the Regional Transportation Planner facilitated an open house at the Town of Red River town hall to present the draft comprehensive plan update. The Open House was followed by a public hearing to obtain comment on the plan and by a Plan Commission meeting at which the Plan Commission recommended that the Town Board adopt the comprehensive plan update.
- On December 13, the Regional Transportation Planner met with a Town of Franklin

representative, Kewaunee County Soil Conservation Office staff and a representative of the Wisconsin Department of Agricultural to discuss exclusive agricultural planning and zoning.

- On December 13, the Regional Transportation Planner met with the Town of Red River Board to present the comprehensive plan update for adoption by the Board.
- On December 13, the Commission's Community Planner met with the Town of Pierce Plan Commission to continue working on the town's Comprehensive Plan.
- On December 12, the Commission's Community Planner distributed the Town of Luxemburg Comprehensive Plan Draft for public review to accessible locations in and around the town along with surrounding communities.
- On December 18, the Regional Transportation Planner met with the Town of Montpelier Town Board to present and discuss a proposal to develop a code of ordinances for the town.
- On December 20, the Commission's Community Planner distributed the City of Kewaunee Comprehensive Plan Draft for public review to accessible locations in the city along with surrounding communities.
- During December, the Commission's Community Planner and Regional Transportation Planner continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.

MANITOWOC COUNTY

- The Assistant Director and Community Planner III met with the Cleveland and Centerville Smart Growth Commissions on December 4 to continue work on their Comprehensive Plans.
- On December 4, the Regional Transportation Planner met with the Town of Cooperstown Plan Commission to present information relative to exclusive agricultural zoning and its relationship to the town's comprehensive plan.
- On December 21, the Commission's Assistant Director and Community Planner III distributed the Town of Centerville and Village of Cleveland comprehensive plans draft for public review to accessible locations in and adjacent to the communities along with surrounding jurisdictions.
- Commission staff continued to develop the *Manitowoc County All Hazards Mitigation Plan*.

MARINETTE COUNTY

- On December 5, the Regional Transportation Planner met with the Town of Pound Plan Commission to present information and to facilitate a discussion on the topic of conditional use permits and non-conforming uses.
- On December 7, the Executive Director met with the Town of Peshtigo Plan Commission to review changes to the town's Comprehensive Plan. The Plan Commission recommended adoption of the plan by the Town Board at its February meeting.
- Commission staff continued work on the update to the *Marinette County Comprehensive Outdoor Recreation Plan*. Chapter 4 – Outdoor Recreation Supply Inventory for the plan was drafted.
- Commission staff continued to develop the *Marinette County All Hazards Mitigation Plan*.

OCONTO COUNTY

- On December 21, the Executive Director and Community Planner attended a meeting of the Oconto County Board to present a refund check to the county for its participation in the multi-regional orthophotography project.
- Commission staff presented a proposal to develop a grant application and multi-hazards mitigation plan to the County Board on December 21. Subsequent to the County Board approval, Commission staff developed and submitted a grant to FEMA on behalf of Oconto County to receive funding to develop a multi-hazards mitigation plan.
- Commission staff continued work on the *City of Oconto 20-Year Comprehensive Plan*.
- Throughout the month, Commission staff worked on the county's Comprehensive Plan. The Natural, Agricultural, and Cultural Resources, and Population and Housing chapters were presented at the cluster meetings; the Economic Development and Transportation chapters were completed, individual community facilities surveys were distributed, and the updating of the county's land use inventory continued.

SHEBOYGAN COUNTY

- Commission staff participated in a meeting to plan for walking trails in the City of Sheboygan on December 5. The meeting was held at the city's Public Works/Engineering main office.
- A public hearing on the draft *2007 – 2010 Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP)* was held on December 6th in Sheboygan. The public comment period for the *2007 – 2010 TIP* closed on December 14th. The Commission endorsed the *2007 – 2010 TIP* on December 15. WisDOT and FHWA staff members were transmitted copies of the final TIP on December 21.
- The Assistant Director met with the Town of Wilson Plan Commission on December 11 to review changes to the draft *Town of Wilson 20-Year Comprehensive Plan*.
- A public hearing was held on a proposed amendment to the *2015 Sheboygan Urbanized Area Sewer Service Plan* on December 14 in Sheboygan.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on December 14. Agenda items at this meeting included review and recommendation of approval of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2007 - 2010* to the Commission, as well as an update on other planning activities. Staff sent out agenda packets for this meeting (including meeting notice, agenda, minutes from the November 9th joint meeting, and key tables in the main body of the *2007 – 2010 TIP*) to members of both committees in early December.
- The MPO Transportation Planner gave detailed final review to the *Year 2035 Sheboygan Area Transportation Plan (SATP)* during much of December.
- The GIS Coordinator continued to work on critical facility and transportation route mapping for the *Sheboygan County All Hazards Mitigation Plan* in December.
- Commission staff continued work on the Risk Assessment chapter of the *Sheboygan County All Hazards Mitigation Plan*. This work involved refinement of the draft analysis of man-made hazards in the plan.
- Commission staff issued one sewer service extension review letter in December; this extension was found to conform to the *2015 Sheboygan Urbanized Area Sewer Service Plan*.

MULTI-COUNTY/REGIONAL

- On December 6 the Executive Director attended the state Natural Resources Board meeting as part of two presentations: one on the Ice Age Trail Report covering Sheboygan, Manitowoc and Kewaunee counties; the second was a presentation on the Statewide Comprehensive Outdoor Recreation Plan (SCORP).
- Commission staff participated in a meeting of the WisDOT Local Roads and Streets Council in Wisconsin Rapids on December 7.
- The GIS Coordinator participated in a WLIA Nomination Committee meeting December 7.
- The Natural Resources Planner provided grant review assistance to the Wisconsin Coastal Management Program on December 12.
- The Executive Director and Assistant Director attended the Third Annual New North Summit in Manitowoc on December 15.
- On December 15, the full Commission met for their regularly scheduled meeting at the Days Inn in Green Bay.
- On December 18, the GIS Coordinator assisted the DNR with GIS questions for modeling projects they are working on in the Bay-Lake Region.
- The Natural Resources Planner attended an Office of Justice Assistance workshop on regional planning for homeland security in Fond du Lac on December 20.
- The Natural Resources Planner began working with Oneida Nation to submit a grant to FEMA to develop a multi-hazards mitigation plan.
- Commission staff sent out notices announcing follow-up meetings concerning public/human services transportation coordination in late December to public transportation and human service stakeholders in the counties of the region. These meetings are scheduled for January 24 at Green Bay Transit, and January 25 in Kimberly. Registration materials, a draft agenda and location maps for the meetings were included with each notice.
- The GIS Coordinator continued to work on the GIS Strategic Plan for Wisconsin as a representative on the Core Planning Team.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.