

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
www.baylakerpc.org

AUGUST 2007
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- Commission staff participated in a meeting of the Brown County Planning Commission Transportation Subcommittee on August 9th.
- Commission staff gave a presentation on the planning profession to 3rd grade summer school students at a Green Bay elementary school the afternoon of August 14th.
- Commission staff participated in the first meeting of the State Highway 96 Bridge Corridor Study Project Advisory Committee in Wrightstown on August 16th.
- On August 28th, the Executive Director attended the monthly meeting of the Community Access and Resource Impact Council of the Brown County United Way.
- On July 29th the Regional Transportation Planner conducted a survey of pavement conditions on all town roads for the Town of Green Bay.
- The *Brown County All Hazards Mitigation Plan* has been conditionally approved by Wisconsin Emergency Management. Two Open Houses were held on August 30th to allow the public to review the plan and related planning materials. Once the final edits have been made to the document, the plan is scheduled to be adopted by the Brown County Board of Supervisors and many of the incorporated communities during the month of September.
- During August, the Community Planner was involved with two major projects for the Green Bay Sustainability Task Force. One project focused on rain barrel usage in the greater Green Bay area and the other was to organize an “Energy Fair” which would provide education to citizens on how to conserve energy.

DOOR COUNTY

- On August 13th, Commission staff met with the Egg Harbor Town Plan Commission to discuss land use planning, set a date for an Open house and the development of the Town’s Comprehensive Plan.
- On August 13th, the Executive Director met with Door County Soil and Water staff to discuss the development of a county stormwater management ordinance.
- On August 28th, the Executive Director met with the Smart Growth Planning Committee from the town of Sturgeon Bay to provide them with information and guidance on completing their comprehensive plan.
- Commission staff continued to develop the Resource Report portion of the Door County Comprehensive Plan. On August 29th, the Executive Director and Community Planner met with the Door County Planning Advisory Committee to discuss the first several sections of the County Resource Report.

FLORENCE COUNTY

- On August 13th, the GIS Coordinator assisted the Florence County Zoning Department with GIS data manipulation for its internet mapping site. The County's site can be viewed at <http://rmgis.ruekert-mielke.com/florenceco/>.
- Commission staff provided technical assistance to Florence County on codifying and updating the county zoning, shoreland and floodplain ordinances.

KEWAUNEE COUNTY

- On August 1st, the Commission's Community Planner III met with the Town of Pierce Plan Commission to continue work on the update and revision of the Town's Zoning Ordinance.
- During August, the Regional Transportation Planner provided assistance to the Town of Franklin with development of revisions and amendments to their *20-Year Comprehensive Plan* and final adoption of the revised *Code of Ordinances*. The Regional Transportation Planner met with the Town's Plan Commission on August 21st.
- On August 15th, the Commission's Community Planner III met with the Kewaunee County Smart Growth Committee to distribute a *draft* copy of the County's Comprehensive Plan.
- On August 21st, the Commission's Community Planner III met with the Town of Montpelier Plan Commission to continue work on the town's code of ordinances.
- On August 23rd, the Commission's Community Planner III attended the public hearing for the Town of Pierce Code of Ordinances. The Community Planner III and Pierce Plan Commission continue work on the zoning ordinance update and revisions.

MANITOWOC COUNTY

- On August 29th, Commission staff conducted a kickoff meeting of the Manitowoc County multi-jurisdictional planning process. As part of the meeting, a nominal group workshop was held with the Manitowoc County Planning Advisory Committee.
- Commission staff assisted the Director of the Manitowoc County Aging and Disability Resource Center with portions of the county's Transportation Coordinating Committee (TCC) meeting on August 29th. The TCC (including numerous members of the public present at the meeting) requested that the Commission amend the *Public Transit-Human Services Transportation Coordination Plan for Manitowoc County, Wisconsin* to include the county's intent to apply for federal New Freedom grant funds, hire a mobility manager, obtain additional (replacement) vehicles, and work more with employment agencies in the county. Commission staff will work with the county to amend the plan in these areas in the coming weeks.
- Commission GIS staff continued to inventorying land use to be used in the County comprehensive plan.
- During August, the Commission's Regional Transportation Planner and the GIS Coordinator continued working on the final draft of the *Manitowoc County All Hazards Mitigation Plan*.

MARINETTE COUNTY

- The Principal Planner met with Don Clewley and the Fire Chief from the Town of Amberg Fire Department on August 21st to discuss funding options for building a new fire hall and satellite building.

- On August 23rd, the Regional Transportation Planner met with the City of Marinette Plan Commission to continue development of revisions and additions to the City's Code of Ordinances.
- On August 28th, the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a zoning and a subdivision ordinance.
- During August, the Regional Transportation Planner provided assistance to the Town of Amberg, the Town of Grover and the Town of Pound with administration of land subdivision and zoning issues.

OCONTO COUNTY

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff met with the Village of Lena on August 1st, the Town of Lena on August 1st, the Town of Stiles on August 27th, the Town of Little Suamico on August 2nd, the Village of Suring on August 14th, the Town of Chase on August 6th and 29th, the Town of Morgan on August 7th, the Town of Brazeau on August 7th, the towns of Spruce and Bagley on August 14th, the City of Oconto Falls on August 27th, and the towns of Lakewood and Townsend on August 13th.
- Commission GIS staff continued to update the land use inventory for the Oconto Comprehensive Plan.
- Throughout the month, Commission staff worked on the county's Comprehensive Plan. The county's land use inventory continued and a draft of Chapter 9: Utilities and Community Facilities was prepared for review by local community officials.
- On August 30th, the Natural Resources Planner facilitated a meeting with the Town of Riverview, WDNR, and US Forest Service to continue development of a Community Wildfire Protection Plan (CWPP) for the town and the GIS Coordinator continued to update GIS mapping for the project.

SHEBOYGAN COUNTY

- Commission staff participated in an MPO Directors' meeting in Appleton the afternoon of August 21st.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Citizens' Advisory and Technical Committee (CATC) on August 23rd.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on August 23rd. Agenda items at this meeting included: an update on efforts to make the *Year 2035 Sheboygan Area Transportation Plan (SATP)* compliant with SAFETEA-LU (including distribution and review of the outline for the plan amendment, an extensive section on mitigation of environmental impacts of major transportation projects, and a section on transportation safety); as well as an update on other planning activities. Agenda packets (including meeting notice, agenda, and minutes from the June 28th meeting) were sent to members of both committees in mid August.
- Commission staff continued to work on additions to the *Year 2035 SATP* that will make that plan compliant with SAFETEA-LU during much of August. By the end of August, sections on transportation safety and transportation security were largely completed, and a large section on mitigation of environmental impacts of major transportation project was complete. Commission staff has also begun to update the bicycle and pedestrian recommendations in

the *Year 2035 SATP* to be consistent with the *Sheboygan County Pedestrian and Bicycle Comprehensive Plan: 2035*. The one section that remains to be completed involves updating the financial plan in the *Year 2035 SATP* to inflate costs and revenues, as is required in SAFETEA-LU. An outline for the SAFETEA-LU compliance amendment to the *Year 2035 SATP* has been drafted, and staff is following this outline to amend the plan.

- Commission staff provided technical assistance to the Sheboygan Transit staff in August.

MULTI-COUNTY/REGIONAL

- On August 6th the Director and GIS Coordinator attended the kickoff meeting for the Midwest Spatial Decision Support Systems Partnership project at the EPA Region 5 office in Chicago.
- On August 7th, the Principal Planner attended the Northwoods Economic Development Advisory Committee meeting to continue planning for the Northwoods Economic Summit III being held October 2nd at the Four Seasons Hotel in Pembine.
- The Natural Resources Planner attended a seminar on Climate Change in Wisconsin on August 8th.
- On August 9th, the Executive Director attended the quarterly meeting of the Association of Wisconsin regional Planning Commissions in Wausau.
- The Executive Committee of the Commission met on August 10th for their regularly scheduled meeting at the Resch Center in the Village of Ashwaubenon followed by a tour of Lambeau Field.
- On August 15th, Commission staff hosted a meeting of the Northeast Wisconsin Regional Access to Transportation Committee. The charge of this committee is “to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs.” Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- The quarterly meeting of the Economic Development Advisory Committee (EDAC) was held on August 16th to discuss and score the community economic development projects submitted by many of the counties and communities within the Bay-Lake District.
- Commission staff attended the Plan Commission Workshop on August 16th co-sponsored by the Brown County Planning Commission and the Center for Land Use Education.
- Commission staff continued working on the habitat mapping project for the Upper Green Bay Basin. A meeting of the Habitat TAC was held on August 20th.
- Commission staff participated in the annual MPO/RPC/WisDOT transportation planners’ conference in Appleton on August 20th and 21st.
- On August 21st, the Principal Planner participated in the International Trade Conference Steering Committee meeting to continue planning for the 6th Annual Global Trade Conference scheduled for March 18, 2008 at a location to be determined.
- The Principal Planner attended the International Trade Advisory Committee meeting on August 24th at the Business Assistance Center on the NWTC campus in Green Bay.
- The Principal Planner attended the Congressman Kagen Economic Development Summit on August 29th at the Paper Valley Hotel in Appleton.
- The GIS Coordinator participated in a Wisconsin Geographic Information Coordination Council working group meeting via phone. The group is getting ready for the WIGICC summit meeting to be held on September 5th in Stevens Point.

- Commission staff calculated emission reduction estimates for two potential Congestion Mitigation and Air Quality (CMAQ) projects in the region in late August. One of these projects involves a potential bicycle facility in Two Rivers in Manitowoc County, while the other project would involve enhanced intercity bus service from Green Bay to Milwaukee (the sponsor for this project is the Sheboygan Parking and Transit Utility, located in Sheboygan County). By the end of August, calculations were complete for one of the projects, while staff continues with calculations for the other project. These emission reduction estimates are provided to WisDOT staff, and are helpful in the project selection process.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.