

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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APRIL 2008
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On April 2nd, the Community Planner attended a meeting with the Sustainable Greater Green Bay Task Force.
- On April 9th, the Executive Director attended an Open House on the STH 96 bridge replacement in Wrightstown to provide comments on the alternatives.
- On April 13th, Commission staff attended the Ashwaubenon Economic Development Committee meeting to discuss economic development issues in Ashwaubenon.
- On April 17th, the Executive Director and Regional Transportation Planner participated in the Brown County Harbor Commission's Port Symposium.
- During April, Commission staff continued to work on the development of a Multi-Hazard Mitigation Plan for the Oneida Tribe of Indians of Wisconsin.

DOOR COUNTY

- Commission staff met with the Town of Egg Harbor Plan Commission on April 14th to continue development of the Town of Egg Harbor's Comprehensive Plan.
- Commission staff met with the Town of Gardner Planning Committee on April 14th to continue development of the Town of Gardner's Comprehensive Plan.
- The Principal Planner met with the Village of Sister Bay Finance Committee on April 28th to discuss preparation of the village's tax incremental financing district project plan.
- On April 29th, the Executive Director met with the town of Gibraltar Plan Commission to assist them with a needs assessment for future parks and roads in the town.

FLORENCE COUNTY

- The Principal Planner attended the 4th Annual Sustainable Forestry Conference held on April 17th at the Encore on Main in Florence.
- Commission staff assisted the Florence County School District with submitting an infrastructure grant for the implementation of Florence County School District Safe Routes to School Plan. Staff continues to develop the Florence County Safe Routes to School plan.

KEWAUNEE COUNTY

- On April 7th the Regional Transportation Planner attended a meeting of the Town of Franklin Plan Commission to review and discuss administration of the Town's Code of Ordinances.
- On April 26th, the Executive Director moderated a session on water quality and sustainable development as part of the *Sustaining Our Water – Our Health, Our Livelihoods* forum in Algoma. Racine Mayor Gary Becker and Jay Moynihan from UWEX were keynote speakers at the forum which was attended by more than 60 people.
- During the last month, Commission staff provided assistance to the towns of Casco, Franklin, Lincoln, Montpelier, Pierce and Red River with revisions to their zoning ordinances and maps.

MANITOWOC COUNTY

- Commission staff participated in a meeting of the Manitowoc County Mobility Advisory Committee on April 9th.
- During the month of April, two open houses were held for the Northwest Cluster and Lakeshore Cluster Planning areas. GIS staff continued inventorying land use to be used in the county comprehensive plan.
- Work continued on the Maritime Metro Transit Development Program (TDP) in April. Commission staff completed the Community Profile chapter of the TDP (with the exception of one map depicting land use that remains under development) in early April. The TDP Review Committee had its first meeting on April 9th, and reviewed the draft Community Profile chapter and the scope of services at that meeting. Commission staff began drafting the Transit System Overview chapter of the TDP in the second half of April.
- Commission staff participated in the Mobility Planning Services Institute sponsored by Easter Seals Project ACTION in Washington, D.C., April 21 – 24. Commission staff assisted a five member team from Manitowoc County in developing a mobility action plan while at the institute. Other members of the Manitowoc County team included: Manitowoc County's new mobility manager, the Director of the Manitowoc County Aging and Disability Resource Center (ADRC), the City of Manitowoc Director of Public Works (who oversees Maritime Metro Transit), and a member of the City of Manitowoc's Physical and Sensory Disability Commission.

MARINETTE COUNTY

- On April 2nd, the Principal Planner met with economic development professionals and representatives from the Economic Development Administration to discuss projects to address the announced closing of the Niagara Paper Mill.
- On April 3rd, and again on April 24th the Regional Transportation Planner and the GIS Coordinator met with the City of Marinette Plan Commission to present and discuss revisions to the City's Code of Ordinances.
- On April 15th the Regional Transportation Planner met with the Town of Wagner Plan Commission to continue development of a town zoning ordinance.
- On April 15th, the Executive Director and the Natural Resources Planner met with the Town of Stephenson and the WDNR to continue development of a Community Wildfire Protection Plan for the town.
- Commission staff continued to develop elements of the county's Comprehensive Plan throughout April and began preparation for a Mid-Point Open House to be conducted in Crivitz and Pembine at the end of May.

OCONTO COUNTY

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff met with the Village of Lena on April 22nd, the Town of Lena on April 2nd, the Town of Stiles on April 21st, the Town of Little Suamico on April 3rd, the Town of Morgan on April 7th, the Town of Townsend on April 7th, the Town of Lakewood on April 14th, and the Town of Doty on April 30th.
- The Principal Planner attended the Town of Stiles Annual Meeting on April 15th to provide an update on the town's comprehensive planning process.
- As part Oconto County's Comprehensive Planning process, Intergovernmental Cooperation Workshops were held in each of the three planning clusters. Draft future land use maps for each community were also presented for discussion. The first workshop was on April 9th at the Town of Breed Town Hall, the second was held on April 16th at the County Courthouse, and the third scheduled for April 30th at the Mountain Community Center.
- Throughout the month of April, Commission staff continued work on the *Oconto County Multi-Hazards Mitigation Plan*. Staff worked on developing portions of the County's Risk Assessment and collected data for developing community critical facilities maps.

SHEBOYGAN COUNTY

- Commission staff revised Sections 4 and 5 of the SAFETEA-LU compliance amendment to the *Year 2035 SATP* in April based on comments received from Sheboygan MPO Technical and Policy Advisory Committee members at their March joint meeting.
- Anticipating a conformity analysis on the *Year 2035 SATP* and the *2008 – 2011 TIP* in the near future, Commission staff continued to discuss adjustments that need to be made to the travel demand forecast model with WisDOT travel forecasting staff, and also continued to discuss emission factor development with WDNR Bureau of Air Management staff in April.
- Commission staff held a public hearing on a proposed amendment to the *2015 Sheboygan Urbanized Area Sewer Service Plan* before the TAC for that plan at the Sheboygan County Memorial Airport the afternoon of April 7th.
- Commission staff participated in a meeting of the Wisconsin Department of Natural Resources (WDNR) Transportation Conformity Work Group the afternoon of April 18th.
- Commission staff participated in an MPO Directors' meeting in Madison on April 22nd.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Citizens' Advisory and Technical Committee (CATC) on April 24th. Commission staff also participated in a meeting of the Sheboygan County NMTTP Technical Subcommittee (via teleconference) the evening of April 30th.

MULTI-COUNTY/REGIONAL

- On April 3rd, the Executive Director and the Natural Resources Planner met with the East Central Wisconsin Regional Planning Commission, Glacierland RC&D, and Calumet County to develop a Buy Local Buy Wisconsin grant application for wineries in the region.
- The Community Planner attended the Annual Fox Wolf Watershed Alliance held on April 8th and 9th.
- On April 9th, the Natural Resources Planner attended a Wisconsin Rural Water Association conference in Green Bay.
- On April 9th, Commission staff helped lead a meeting of the Northeast Wisconsin Regional Access to Transportation Committee at the Commission office. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- On April 14th, the Community Planner attended a meeting to plan the upcoming Great Lakes Gatherings which will take place later this year in Green Bay.
- On April 15th, Commission staff held the Housing Advisory Committee quarterly meeting at the Commission office. Chuck Lamine, Director of Brown County Planning Department, was the guest speaker and gave a presentation on the Brown County Farm Traditional Neighborhood Development Project.
- On April 17th, the Principal Planner attended the 4th Annual Sustainable Forestry Conference in Florence.
- On April 17th, the Natural Resources Planner attended a Wisconsin Water Association seminar on water efficiency in Oconomowoc.
- On April 17th, the Commission's staff, sprung a surprise party on the Commission's Executive Director, Mark Walter, to commemorate his Twentieth Anniversary working for the Commission.
- On April 21st the Executive Director and Community Planner attended a meeting of the NEWSC Council to discuss the NEWSC Coordinator position.
- On April 21st the Community Planner attended a meeting of the Northeast Wisconsin Land Trust Board of Directors.

- On April 25th the Community Planner attended a meeting with Build My Own Site to discuss updating the NEWSC website.
- On April 25th, the Natural Resources Planner attended a Glacierland RC&D Council meeting in Oneida.
- On April 29th the Community Planner attended a meeting of the NEWSC Information and Education subcommittee.
- The Executive Director continued to work with the Lake Michigan Stakeholders Steering Committee on defining the organizational structure of the Stakeholders Group and creating an agenda for the May 28 meeting of the group.
- During April, Commission staff continued to work on the development of a Multi-Hazard Mitigation Plan for the Oneida Tribe of Indians of Wisconsin.
- GIS staff assisted citizens and businesses with Bay-Lake RPC historical aerial photography in the Region.