

BAY-LAKE REGIONAL PLANNING COMMISSION
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MONTHLY WORK PROGRAM ACTIVITY REPORT
By County
APRIL 2006

BROWN COUNTY

- Commission staff participated in a meeting of the Brown County Planning Commission Transportation Subcommittee on April 24.
- On April 10 the Executive Director and the Regional Transportation Planner attended a “Port Symposium” hosted by the Port of Green Bay.
- On April 13 the Executive Director attended the monthly meeting of the Bay Area Community Council to continue work and discussions on poverty issues in Brown County.
- On April 19 the Regional Transportation Planner attended a meeting of the Town of Green Bay Plan Commission to discuss planning issues that are shared with the Town of Red River in Kewaunee County.

DOOR COUNTY

- On April 5, the Executive Director gave a presentation to the Town of Sevastopol Planning Committee in response to a request for proposals describing the Commission’s experience in preparing comprehensive plans.
- The Assistant Director participated in a housing sub-committee meeting on April 12 to begin preparing the housing element of the county’s comprehensive plan.
- On April 25, the Regional Transportation Planner met with the Town of Union Plan Commission to continue work on the town’s Comprehensive Plan.
- The Commission continued to provide technical advice to Liberty Grove throughout April.
- The GIS Specialist continued to provide zoning mapping technical assistance to the Town of Gibraltar.

FLORENCE COUNTY

- On April 6, the Assistant Director attended the second annual Sustainable Forestry Conference.
- The Executive Director continued to work with the Florence County Forestry & Parks and Land Conservation Departments to develop updates for the County’s *Outdoor Recreation Plan* and *Land & Water Resource Management Plan*.
- The GIS Specialist continued to perform quality assurance and quality control check of the County’s 2005 digital orthophotos.

KEWAUNEE COUNTY

- On April 5, the Regional Transportation Planner met with the Town of Red River to continue working on the town’s Comprehensive Plan.
- During April, the Regional Transportation Planner continued to work on development of a code of ordinances for the Town of Franklin. The Regional Transportation Planner met with the Town’s Plan Commission on April 6 and again on April 18.

- On April 11, the Commission's Community Assistance Planner met with the Town of Ahnapee to continue working on the town's Comprehensive Plan.
- On April 12, the Commission's Community Assistance Planner met with the Town of Pierce to continue working on the town's Comprehensive Plan.
- The Commission's Community Planner and Regional Transportation Planner met with the Kewaunee County Smart growth Committee on April 17 to present draft elements of the County's comprehensive plan.
- On the April 20, the Commission's Community Assistance Planner met with the City of Kewaunee to continue working on the city's Comprehensive Plan update.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.
- During April, the Regional Transportation Planner provided technical assistance to the Town of Casco and the Town of Lincoln relative to interpretation and administration of their respective zoning ordinances.
- During April, the Commission's Community Planner and Regional Transportation Planner continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.
- The GIS Specialist met with the Town of Red River to update the town's zoning map.

MANITOWOC COUNTY

- The Regional Transportation Planner and the Natural Resources Planner facilitated a meeting of the *Manitowoc County Hazard Mitigation Plan* steering committee on April 20 to continue development of the plan.
- The Regional Transportation Planner assisted the Town of Cooperstown Plan Commission with several issues related to the implementation of the Town's Comprehensive Plan at a meeting conducted on April 1.
- The Community Assistance Planner and Assistant Director met with the Joint Smart Growth Plan Commission for the Village of Cleveland and Town of Centerville on April 24 to continue work on their comprehensive plans.
- The Community Assistance Planner and Assistant Director conducted a land use survey of the Town of Centerville and the Village of Cleveland on April 27.
- The Office Accounts Coordinator continued to provide CDBG-PF grant administrative services to the City of Two Rivers, for its JE Hamilton Community House project throughout the month of April.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.
- The GIS Coordinator continued to work with Manitowoc County Soil & Water Department on their nutrient management GIS mapping project.

MARINETTE COUNTY

- The Commission forwarded a draft of the *Marinette Areawide Sewer Service Plan Update* to the WDNR for review in April.
- On April 20, the Executive Director and the Natural Resources Planner facilitated a meeting of the *Marinette County Hazard Mitigation Plan* steering committee to continue development of the plan.
- During the month of April, the Regional Transportation Planner continued to provide technical assistance to the Town of Pound with the administration of their zoning ordinance.

OCONTO COUNTY

- The Assistant Director and the Regional Transportation Planner presented elements of the Comprehensive Plan update to the City's Plan Commission on April 7.

SHEBOYGAN COUNTY

- Commission staff updated members of the Commission Work Program Committee on recent activities of the Sheboygan MPO at their meeting on April 7.
- The Assistant Director met with the Town of Wilson Plan Commission on April 10 to continue work on their comprehensive plan.
- Work on the Sheboygan County All Hazards Mitigation Plan continued in March. The plan steering committee met on April 12; the main agenda item at this meeting involved continued review and discussion of initial portions of the risk assessment component of the plan, including review of changes made to the risk assessment preamble since the March meeting, as well as review of initial portions of the flood hazard analysis.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on April 20. Agenda items at this meeting included: distribution and review of portions of the Roadway Network section of draft Chapter 5 of the Year 2035 Sheboygan Area Transportation Plan (Existing Condition of the Transportation Network) completed since the March 30 meeting (with emphasis on safety/vehicular crashes and on the environmental justice impacts of roadway improvement projects); and an update on other planning activities. Staff sent out agenda packets for this meeting (including meeting notice, agenda, and minutes from the March 30, 2006, joint meeting) to members of both committees in mid April.
- Commission staff met with staff from the WisDOT Northeast Region, the WisDOT Bureau of Planning and Economic Development, and from the Federal Highway Administration (FHWA) Wisconsin Division on April 24, to discuss whether the *Year 2035 SATP* should be made compliant with the recent federal transportation legislation (SAFETEA-LU) immediately or over the next 12 to 18 months. At this meeting, it was decided to make the *Year 2035 SATP* compliant with the previous federal transportation legislation (TEA-21), and to amend the plan to be compliant with SAFETEA-LU by mid 2007, especially since there is currently limited guidance implementing SAFETEA-LU.
- Commission staff participated in a meeting of the MPO Directors in Middleton on April 25.
- Commission staff continued drafting Chapter 5 of the *Year 2035 SATP* (Existing Condition of the Transportation Network) in April (the Roadway Network section of that chapter), with special emphasis on analysis of vehicular crashes and on the environmental justice impacts of roadway improvement projects.
- Commission staff continued work on an air quality conformity analysis for the *Year 2035 SATP* in April. Commission staff started to calculate projected emissions for nitrogen oxides (NO_x) with plan implementation.
- Commission staff worked on updating and finalizing budgets and transit performance statistics for status quo service as well as for one of two final alternatives receiving consideration in the completion of the Sheboygan Transit Development Program (TDP).
- Three sewer service extension review letters were issued for the Sheboygan sewer service area in April. In addition, guidance was given to a local jurisdiction on procedures for amending the sewer service area in April.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.

MULTI-COUNTY/REGIONAL

- Commission staff attended the Governor's Conference on Emergency Management and Homeland Security in Lake Geneva on April 4 and 5. The GIS Coordinator manned a booth at this high profile conference publicizing the work of the Commission.
- On April 4, the Executive Director met with the Lake Michigan Ice Age Trail Core Team to refine the proposed trail corridors and trail alternatives.
- On April 6 and 27, the Commission staff held the second and third mini-conferences in a series of three, in Marinette and Cleveland, respectively. These mini-conference provided information on nature-based tourism and coastal economics, and creative solutions to nonpoint source pollution to Lake Michigan.
- The Commission held its full Commission meeting on April 7 at the Quality Inn and Suites in Green Bay.
- On April 11, the Executive Director attended a meeting at Concordia University of individuals interested in restoration of Lake Michigan to assist in the creation of a stakeholders group.
- On April 11, the Assistant Director attended the 4th Annual Global Trade Conference at the Bridgewood Resort and Hotel in Neenah.
- On April 12, the GIS Coordinator attended the Wisconsin Land Information Association (WLIA) GIS Strategic Plan meeting in Stevens Point.
- On April 13, the GIS Coordinator attended the Wisconsin Land Information Association (WLIA) Board of Directors meeting in Stevens Point.
- The GIS Coordinator participated in a Central HAZUS Users Group Steering Committee (CHUG) phone conference call to discuss HAZUS-MH activities and the HAZUS Users Group Workshop to be held April 18 at the FEMA Region V office in Chicago. The GIS Coordinator is leading the subcommittee for the CHUG steering committee to create a participant list for the HAZUS User Group Workshop.
- On April 19, the Executive Director participated in a conference call with NOAA and other agencies dealing in development issues around Lake Michigan.
- The Assistant Director attended a meeting on April 25 of the Northwoods Steering Committee to finalize begin preparations of a second annual Northwoods Economic Summit in October 2006.
- The Assistant Director attended the monthly NEWREP meeting on April 28 at the Business Assistance Center on the NWTC campus in Green Bay.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- The GIS Coordinator continued to work with the WLIA Emergency Management Task Force on GIS and emergency management issues in Wisconsin.
- The GIS Coordinator continued to work with Wisconsin Emergency Management (WEM) staff on the use of HAZUS-MH GIS software for All-Hazard Mitigation planning in the Bay-Lake Region.